

Submitted by: William Decatur, Vice President for Finance and Business Operations

PURCHASING EXCEPTIONS

Attached is a summary report of purchase orders (POs) greater than \$25,000 that were issued in October and November 2016 without soliciting competitive bids. POs are summarized in the following categories:

- A. Scientific Judgment
- B. Executive Officer Waiver of Bid for professional service contracts
- C. Emergency Requirement (insufficient time to complete a bid process)
- D. Compatibility with previously purchased equipment or services
- E. Partnerships/Sponsors
- F. Other (see explanation)

All requests for bid waivers were evaluated and approved in accordance with University policies.

**PURCHASING EXCEPTION REPORT
FY2015
October - November 2015**

| PO NUMBER | VENDOR | FUNDING TYPE/SOURCE/UNIT | PRICE | DESCRIPTION |
|--|------------------------------------|---|---------------------|--|
| A. SCIENTIFIC JUDGMENT (S03, S04) | | | | |
| P0744256 | Visualsonics | General Fund Accounts ICR Faculty Start Up Funds / Physiology | \$277,300.00 | Ultrasound for Physiology - VisualSonics is the only known company producing equipment that can image function and structure in a mouse, simultaneously hemodynamic monitoring (heart rate, respiration), and maintain body temperature. This manufacturer is also a holder of numerous patents and the only manufacturer of high frequency ultrasound probes for rodent research. |
| P0743268 | BioRad Laboratories | Grants, Contracts, Restricted Gift Accounts, Civil/Environmental Engg | \$26,467.54 | Real Time PCR Touch System for Engineering - The researchers tested demo units from 3 manufacturers (Bio-Rad, Roche and ThermoFisher) and found the Bio-Rad system was more closely aligned with their research requirements. |
| P0742715 | US Didactic | General Fund Accounts - Mechanical Engg | \$27,602.34 | Temperature Measurement Equipment for Thermodynamics course, ME2200. This will be used in teaching the Thermodynamics course in Mechanical Engineering. No other manufacturers are known for this equipment. |
| P0747972 | GE Healthcare | Grant Fund Accounts - PRB Administration | \$197,714.00 | Ultrasound System for the PRB - that supplies high-quality ultrasound images obtained by the electronic matrix probe (eM6C-D) and the intracavitary transducer (RIC5-9). Both components are available in the Voluson E-10 ultrasound system by GE. The new 4D matrix transducer is the first electronic non-mechanical 4D curved array in the industry. |
| 4 | | | \$529,083.88 | |
| B. EXECUTIVE OFFICER WAIVER FOR PROFESSIONAL SERVICES | | | | |
| P0743350 | Grant Writers Seminars & Workshops | General Fund Accounts - President Research Enhancement Program | \$150,000.00 | Series of 6 grant writing seminars for Fy 2016. Grant Writers' Seminars and Workshops (GWSW) is a highly specialized research grantwriting consultant and training business started by highly successful researchers in the field and is a niche market. They are the outfit used most by research universities. GWSW has provided thorough and specific workbooks to accompany the proposal-writing process that keep up with all the various federal regulation changes. |

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| P0743853 | Kelly Cawthorne Consulting | General Fund Account/State Relations; Designated Fund Accounts/Govt Affairs | \$66,000.00 | Lobbying and Consulting services in Lansing - Government and Communit affairs has utilized the lobbying and consulting services of Kelly Cawthorne PLLC, since 2001. The dept bid lobbying services for Washington DC, however, this service is in Lansing only. |
| P0747544 | Nicole Wyrembelski | General Fund Account / Development Office | \$35,000.00 | Graphic design to support fundraising campaign communications. Projectes may include: but not be limited to: proposls, communication templates, website elements, invitations, brochures, etc. In 2014, Nicole Wyrembelski was selected to assist with the development of campaign materials, create professional looking proposals and fund raising materials for major gift officers, and other graphic design duties. She was one of three graphic designers considered for the work. Ms. Wyrembelski had freelance work and print design layout experience, was developing web design skills (which we desired), and had the lowest hourly rate. Ms. Wyrembelski created a suite of materials and design elements for the campaign to ensure a consistent look for all campaign communications. The division continues to produce high volumes of work that include unit case statements, proposals, and other campaign materials using the design templates that Ms. Wyrembelski created. Ms. Wyrembelski is best suited to develop these new materials as she created the designs, has a flexible schedule, and can produce the materials in less time than another designer who is not familiar with the templates, design elements, the Division of Development and Alumni Affairs staff, the campaign and the University. |
| | 3 | | \$251,000.00 | |

C. EMERGENCY REQUIREMENT (S06)

0 **\$0.00**

D. COMPATIBILITY WITH PREVIOUSLY PURCHASED EQUIPMENT OR SERVICES

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| P0742231 | IDEXX Reference Laboratories Inc | General Fund Account / Research Support | \$30,000.00 | Animal Quarantine Services for DLAR - IDEXX allows DLAR to have access to all of the historic data and there are no other companies that can offer this quarantine service and the accessibility of the historic data. DLAR has worked with IDEXX since 2012, used to monitor campus rodent colony health. |
| P0743166 | Brunswick Corporation | Designated Fund Accounts / Recreation & Fitness Center | \$25,042.20 | Exercise/Fitness equipment- Mort Harris Fitness Center needs to purchase replacement pieces of cardio and strength equipment. The original equipment was purchased in 2007. Life Fitness is the manufacturer and dealer. Robin saved the MHFC an additional \$2,743, original quote was \$27,786.11. |
| P0747926 | Stanton Publication Services | Designated Fund Accounts / University Press | \$50,000.00 | Blanket PO for Digital Short-Run Printing for University Press. Original services were bid and awarded via an RFP in 2012 for a 3 year agreement. The vendor has provided exceptional customer service. It was decided in 2014 that an extension would be granted, due to the vendor holding pricing and the quality service. |
| P0746602 | Elsevier | General Fund Accounts - President Research Enhancement Program | \$48,931.58 | Annual subscription of SciVal Experts. El Sevier PURE (WSU ResearchConnect) is a powerful research networking tool. Traditionally, researchers find collaborators through informal means such as personal connections or word-of mouth recommendations. With WSU ResearchConnect, users (faculty, administrators, etc.) will be able to quickly and easily find a wider range of relevant researchers within WSU and across organizations. |
| | 4 | | \$153,973.78 | |
| E. PARTNERSHIPS/SPONSORS | | | | |
| | 0 | | \$0.00 | |
| F. OTHER (SEE EXPLANATION) | | | | |
| | 0 | | \$0.00 | |

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