

Course Materials Fees Annual Report (2016)

Information Report

The Board Statute on Student Fee Assessment (2.74.07) provides that once a year the President or his/her designee shall provide the Board of Governors with a report on course materials and breakage fees. Under the Statute, these course materials fees may be assessed in instances where a large portion of instructional costs is due to the use of consumable resources and will occur principally in courses with associated laboratory work or similar uses of consumables. Departments provide the rationale for the fee and the justification for the level of the fee. Funds received from the fees are deposited into a General Fund account and may be used by the College only for expenses for those courses. Requests for new course material fees or changes in existing course fees require approval of either the Provost and Senior Vice President for Academic Affairs (\$100 and under) or the President (over \$100).

Appendix 1 provides the list of the changes in course materials fees approved to begin in the fall 2016 semester. Also listed are brief explanations for the course fee requests. This year there were only 27 such requests that were approved, of which 1 was for the elimination of the course fee. This compares to 430 approved course material fee requests in 2013, 112 approved requests in 2014, and 52 such requests in 2015. The number of course material fee requests over \$100.00 numbered 7 this year (1 in the College of Engineering and 6 in the College of Fine, Performing, and Communication Arts) compared to 338 in 2013, 31 in 2014, and 4 in 2015. The decrease in both the number and level of the fees is mainly attributed to a fee “catch-up effect” in the College of Fine, Performing, and Communication Arts (FPCA). Most colleges and departments don’t review course costs every year; rather, they examine course fees every 5, 10 or even 15 years. FPCA initiated a major review of their course fees in academic year 2012-2013, and each subsequent year they have had fewer course fees to review.

APPENDIX 1.					
SAC	Number	Title	\$ Fee From:	\$ Fee To:	Materials to be Purchased
College of Liberal Arts and Sciences					
Anthropology					
ANT	2500	Great Lakes Archeology	\$0	\$25	Van rentals and fuel for 2 field trips per semester
Biology					
BIO	6020	Methods of Analyses	\$20	\$50	Materials and Supplies for an advanced biological lab (e.g., decontamination solution, transcription kits, isolation kits, polymerase, vector system, DNA ladder, purification kit)
College of Education					
Kinesiology, Health, & Sport Studies					
HE	4901	Health Education Internship I	\$0	\$16	(include our KHS student interns in) the university's liability insurance program through HPSO
HE	4902	Health Education Internship II	\$0	\$16	(include our KHS student interns in) the university's liability insurance program through HPSO
KHS	6750	Fieldwork in KHS	\$0	\$16	(include our KHS student interns in) the university's liability insurance program through HPSO

Submitted by: Margaret E Winters, Provost and Senior Vice President for Academic Affairs

KHS	8750	Internship in KHS	\$0	\$16	(include our KHS student interns in) the university's liability insurance program through HPSO	
KIN	5350	Exercise Science Internship	\$0	\$16	(include our KHS student interns in) the university's liability insurance program through HPSO	
College of Engineering						
Biomedical Engineering						
BME	3470	Biomedical Signals and Systems	\$25	\$50	disposable materials and supplies	
BME	4410	Intro to Biomed Instrumentation	\$0	\$25	disposable materials and supplies	
BME	5070	Engineering Anatomy	\$100	\$225	cadaver costs, disposable materials & supplies	
Eugene Applebaum College of Pharmacy and Health Sciences						
Pharmacy Practice						
PPR	5235	Hospital Introductory Pharmacy Practice Experience	\$75	\$0	NABP offers Pharmacy Curriculum Outcomes Assessment to P3s 2016 without charge	
PPR	4245	Patient Care Lab I	\$0	\$35	New Curriculum- Patient Care Lab supplies (drug dispensing software, IV products, patient assessment supplies, objective structured clinical assessments)	

PHA	4235	Pharmacotherapeutic Problem Solving I (PPS1): Respiratory, Gastroenterology, Allergy, Ophthalmology, and Basic Self-Care	\$0	\$75	New Curriculum- E*Value software used for rubrics, student portfolios, student and faculty evaluations, advising	
School of Medicine						
Physiology						
PSL	7020	Basic Physiology Graduate Laboratory 1	\$30	\$50	disposable materials and supplies & reusable equipment	
PSL	7040	Basic Physiology Graduate Laboratory 2	\$30	\$50	disposable materials and supplies & reusable equipment	
College of Fine, Performing & Communication Arts						
Art and Art History						
Art: Fibers Concentration						
AFI	3640	Digital Textile Design (online course) NEW	0	\$92	Fabric, Color Chart, Shipping	
AFI	2660	Introduction to Fabric Printing and Dyeing	\$85	\$110	Dyes, chemicals, fabric, silkscreen, computer software program (Pointcarre)	
AFI	3660	Intermediate Fibers: Printing and Dyeing	\$85	\$110	Dyes, chemicals, fabric, silkscreen, computer software program (Pointcarre)	
AFI	5660	Fabric Printing and Dyeing: Senior Project	\$85	\$110	Dyes, chemicals, fabric, silkscreen, computer software program (Pointcarre)	
AFI	2650	Beginning Weaving	\$110	\$135	Yarn, shuttles, bobbins, hooks, computer software program (Pointcarre)	

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AFI	3650	Intermediate Weaving and Fibers	\$110	\$135	Yarn, shuttles, bobbins, hooks, computer software program (Pointcarre)
AFI	5650	Weaving Senior Project	\$110	\$135	Yarn, shuttles, bobbins, hooks, computer software program (Pointcarre)
Art: Drawing Concentration					
ADR	2130	Introduction to Alternative Drawing Methods and Materials	0	\$80	Beeswax, Thread, various types of paper, plaster of paris, book binder board
ADR	5160	Advanced Alternative Drawing Methods and Materials	0	\$80	Beeswax, Thread, various types of paper, plaster of paris, book binder board
Interdisciplinary Electronic Arts (rename Digital Arts)					
AIN	2210	Introduction to Digital Practices NEW course	0	\$95	photo papers, color ink, 3D printing filament
Art: Graphic Design Concentration					
AGD	2230	Introduction to Typography: Skills and Concepts NEW Course	0	\$90	Adobe Creative Cloud fee, toner & parts for laser printers, variety of paper
AGD	4260	Professional Practices NEW Course	0	\$55	Adobe Creative Cloud fee