The meeting was called to order at 3:12 p.m. by President Irvin D. Reid in the Alumni Lounge.
Interim Secretary Teresa Boczar called the roll, and the following Board members were present:
Governors Dunaskiss, Hardy, Jackson, and Lewis, and President Reid; Governor Scribner joined the meeting later via telephone conference call.
Absent: Governors Atchison, Kelly and Miller
Also Present: Interim Provost and Senior Vice President Williamson, Senior Vice President Davis, and Chief-of-Staff Gibbs; Vice Presidents Johnson, Nelson, Rounding, and Stoltman, and Vice President and General Counsel Lessem; Interim Vice Presidents Carter and Dambach; and Interim Secretary Boczar

A quorum was not present at the beginning of the meeting.

MEMORIAL TRIBUTE FOR GOVERNOR EMERITA JEAN MCKEE

The Board of Governors is saddened by the death of Jean McKee on October 24, 1999. She was a teacher with a Master's Degree from Wayne's College of Education and a young lawyer from Grand Rapids. She became a member of the first elected Board of Wayne after it became a state university. The statewide election was held in April 1959, and Jean was the first woman to be elected to the Board. She later served as Chair of the Board. She was one of our predecessors who helped to lay the foundation of this State University.

When we, as a governing board, look at the challenges we are faced with today in carrying out our responsibilities, we can imagine the many issues that a newly elected Board had to be concerned with daily. There were matters of student and faculty housing, tuition and fees, contracts, and statutes.

Unlike many institutions in the state, Wayne did not have acres of land on which to build and had to expand in the immediate neighborhood, so there were many discussions and actions on vacation of streets and alleys, easements, condemnation proceedings, and just a myriad of organizational issues to be dealt with in order to get Wayne State University on track, to build it, to get it to what it is today. There were condemnation proceedings for the land which the Matthaei athletic facilities currently occupy. In order to create the feel of a true campus, the University negotiated with the City to close Second Boulevard between Warren and Putnam streets and divert it to Third Street, thereby creating Anthony Wayne Boulevard and the mall areas down the center of campus.

Meeting agendas were filled with a number of capital projects during the years that Jean McKee
was here, as the Board attempted to build the campus. Arrangements were made for student housing and construction of the Law School Building, acquisition of the NIKE site in Southfield, acquisition of land for the Physics Building, and the construction of the Student Center Building. Space was leased for our radio and TV studios and transmitter in what was known as the Maccabees Building and is now the Schools Center Building.

It was during Jean McKee's years on the Board that the concept of a Detroit Medical Center was first developed, a center that would include a new Medical Science Building on its current site in the hospital district. The discussions were led by the dean of the Medical School at the time, Dean Gordon Scott. A fundraising campaign was initiated to build the Pharmacy Building on the Main Campus that is now the Natural Sciences Building. Most of these projects were not completed until after Jean's term ended in 1966, but it was her wisdom that helped to establish them and to guide them in the right direction.

Jean helped the Board make a number of decisions about the establishment of new academic programs such as doctoral programs in Economics, Political Science, Anthropology and Electrical Engineering. Her years also saw the development of a University patent policy, the statute on academic freedom, the faculty tenure statutes, and the statute for the University Council, currently called Academic Senate.

Jean McKee served on a number of Board committees, and she was here to elect the fifth president of the University, William Rea Keast.

Life as a Board member was not easy during those days. The appearance of Dr. Herbert Aptheker as a speaker on campus prompted many protests from within and outside the campus, and the Board found itself discussing freedom of speech issues. These discussions culminated in a statewide speaker policy adopted by Wayne State as well as by the Michigan Coordinating Council on Higher Education.

We will always be grateful for Jean McKee and the decisions she made, along with her colleagues, that resulted in the outstanding University that we have today.

The Board of Governors, the President, and the entire University family extend their sympathy to Mr. F. William McKee and their three sons.

PRESIDENT’S REPORT

President Reid made the following report:
As a part of my report today, I would like to cite a particularly important achievement for the University. A few weeks ago, the University received the 1999 Corporation of the Year award for education from the Michigan Minority Business Development Council. Wayne State University was selected from among 12 institutions and programs nominated for the award in the education category. This occasion marked the second time Wayne State has received this honor, which recognizes an organization's willingness to go beyond normal purchasing requirements by assisting and developing, sustaining and significantly aiding the advancement of minority business. I am particularly proud of our achievements and look forward to improving our record in the future. John Davis and some of his colleagues were there to accept the award on behalf of the University.

I am also pleased to note that our Academic Success Center has now opened in the David Adamany Library. It is a temporary location, but it looks as though it will be adequate to meet the needs of advancing our goals of retention and improving our graduation record.

Also, we talked about it briefly yesterday, but I wanted to talk to you again about last week's press conference that announced the Ford Motor Company $5 million gift, and I have a mock-up check in my office that is about the size of these tables put together which says $5 million. And we are very appreciative, particularly the 5 or 6 programs that will benefit from that, in Engineering, Business, also in various other schools including Liberal Arts, our global education program, our honors program, and several others.

The President's report was interrupted but continued later, as Governor Scribner joined the meeting by conference call, providing a quorum.

APPROVAL OF OFFICIAL PROCEEDINGS, September 9, 1999

ACTION — Upon motion by Governor Dunaskiss and seconded by Governor Hardy, the Official Proceedings of September 9, 1999 were approved as submitted by the Secretary. The motion was adopted by a vote of 5-0.

BOARD COMMITTEE REPORTS

The standing committees of the Board of Governors and the Executive Committee met on Wednesday, November 3, 1999, and the recommendations and reports from those meetings are shown below. The details about each recommendation acted upon by the Board are contained in the background documents on file in the Office of the Secretary.
Development and Public Affairs Committee (Reported by Governor Dunaskiss)

Acceptance of Gift, Naming of Law School Moot Courtroom

The administration recommended that the Board accept a gift of $400,000 from the DeRoy Testamentary Trust for the construction of the new moot courtroom in the Law School. The DeRoy Trust has been supportive of the University for a number of years, and it would be appropriate to name the courtroom after Helen L. DeRoy.

ACTION — Upon motion by Governor Dunaskiss and seconded by Governor Hardy, the Board of Governors authorized the President to approve and receive a Gift from the DeRoy Testamentary Trust to Wayne State University in the amount of $400,000. The gift, to be paid in two equal installments in December 1999 and October 2000, will be made to fund the construction of the Law School’s new moot courtroom as part of the capital fundraising campaign currently underway for the Law School, the Campaign for the 21st Century.

And further, in consideration for the gift from DeRoy, the new moot courtroom was named the “Helen L. DeRoy Moot Courtroom,” and two plaques bearing this designation, along with biographical information about Helen L. DeRoy on one of them, will be placed on the exterior door and within the Courtroom.

The motion was adopted with a vote of 5-0.

Informational Reports

The Committee received reports from Vice President Rounding and Judge Tabbey about the activities in the development and alumni areas.

The report of the Development and Public Affairs Committee was concluded.

Academic Affairs Committee (Reported by Governor Hardy)

Senior Citizens Tuition Rate Revision

The Board approved a recommendation to reduce the amount of tuition that senior citizens pay to take courses at the University.

ACTION — Upon motion by Governor Hardy and seconded by Governor Lewis, the Board of Governors approved the following revision in the Senior Citizen tuition policy, effective Winter Term 2000:
• Students 60 years of age on or before the first day of classes are eligible for a special tuition rate of one-fourth the regular tuition rates plus the Registration Fee and Omnibus Fee, except for those enrolled in the School of Law and the School of Medicine.

The motion was adopted with a vote of 5-0.

The revised Statement of Tuition and Fee Regulations is as follows:

Section 1. Undergraduate Student Tuition and Fee Rates for Fall 1999 and Winter 2000

Undergraduate students registering in the Colleges of Education, Engineering, Liberal Arts, Lifelong Learning, Nursing, Pharmacy and Allied Health Professions, Science, and Urban, Labor & Metropolitan Affairs; and the Schools of Business Administration; Fine, Performing and Communication Arts; and Social Work:

1.1 Freshmen and Sophomores

<table>
<thead>
<tr>
<th>Section 1.1.1</th>
<th>Resident of Michigan</th>
<th>$71.00 Registration Fee plus 10.30 Omnibus Fee per credit hour (maximum 12 credits) 114.30 per credit hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 1.1.2</td>
<td>Non-resident</td>
<td>$71.00 Registration Fee plus 10.30 Omnibus Fee per credit hour (maximum 12 credits) 262.00 per credit hour</td>
</tr>
</tbody>
</table>

1.2 Juniors, Seniors, and Post-Bachelors

<table>
<thead>
<tr>
<th>Section 1.2.1</th>
<th>Resident of Michigan</th>
<th>$71.00 Registration Fee plus 10.30 Omnibus Fee per credit hour (maximum 12 credits) 134.90 per credit hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 1.2.2</td>
<td>Non-resident</td>
<td>$71.00 Registration Fee plus 10.30 Omnibus Fee per credit hour (maximum 12 credits) 310.10 per credit hour</td>
</tr>
</tbody>
</table>

1.3 Residents of Fulton, Lucas, Ottawa and Williams counties in Ohio who enroll at Wayne State in academic programs are assessed resident undergraduate tuition rates.

1.4 Residents of Ontario, Canada who enroll at Wayne State in academic programs are assessed resident undergraduate tuition rates.

Section 2. Graduate Student Tuition and Fee Rates for Fall 1999 and Winter 2000, excluding Law and M.D. Students:

<table>
<thead>
<tr>
<th>Section 2.1</th>
<th>Resident of Michigan</th>
<th>$71.00 Registration Fee plus 15.50 Omnibus Fee per credit hour 175.20 per credit hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section 2.2</td>
<td>Non-resident</td>
<td>$71.00 Registration Fee plus</td>
</tr>
</tbody>
</table>

2.3 Students admitted to the Graduate School under the Senior Rule shall be assessed tuition and fees in accordance with Section 1.2 for all classes for that term.

2.4 Graduate students who are also pursuing undergraduate degrees or who register for undergraduate level courses shall be assessed tuition and fees in accordance with Section 2 for all classes.

2.5 Residents of Fulton, Lucas, Ottawa and Williams counties in Ohio who enroll at Wayne State in academic programs are assessed resident undergraduate tuition rates.

2.6 Residents of Ontario, Canada who enroll at Wayne State in academic programs are assessed resident undergraduate tuition rates.

Section 3. Law School Tuition and Fee Rates for Fall 1999 and Winter 2000

3.1 Students registering in Graduate Programs (LL.M.) and the first Professional Program (J.D.) in the Law School:

3.1.1 Resident of Michigan $ 71.00 Registration Fee plus
15.50 Omnibus Fee per credit hour
254.80 per credit hour

3.1.2 Non-resident 71.00 Registration Fee plus
15.50 Omnibus Fee per credit hour
553.70 per credit hour

3.2 Applicants shall pay a deposit of $150.00 to confirm acceptance. This deposit is non-refundable and is applied to tuition and fees when the applicant enrolls.

3.3 Students registering under the provisions of Section 3.1 who take courses in other colleges/schools shall be assessed graduate tuition for non-law courses.

Section 4. School of Medicine Tuition and Fee Rates for Fall 1999 and Winter 2000

4.1 Students registering in the First Professional Program in the School of Medicine shall be assessed tuition at the rate listed below:

4.1.1 Resident $11,791.40 plus
370.80 Omnibus fee (flat rate)

4.1.2 Non-resident $24,538.50 plus
370.80 Omnibus fee (flat rate)

4.2 Applicants to the First Professional Program in the School of Medicine shall pay a deposit of $50.00 to confirm acceptance. This deposit is non-refundable but will be applied to tuition and fees when the applicant enrolls.

4.3 Students registering under the provision of Section 4.1 may either:

4.3.1 pay the tuition in full at the time of registration, or

4.3.2 provide evidence of prospective financial aid sufficient to cover the tuition and fee
assessments, or

4.3.3 provide evidence of enrollment in the Academic Management Services or Tuition Management Services deferred payment programs, or

4.3.4 any combination of sections 4.3.1, 4.3.2, and 4.3.3.

4.4 Students registering under the provision of Section 4.1 who take courses in other colleges/schools shall be assessed graduate tuition for those courses.

4.5 The fee for students registering in the Intern-Resident (GME) Program in the School of Medicine shall be $1.00 for the twelve-month year beginning July 1. This fee is non-refundable.

4.6 Students who are authorized to repeat one or more courses must enroll on a half-time basis to repeat the course work and must participate in a study skills and counseling program. The tuition assessment for students enrolled on a half-time basis is one-half the annual tuition.

Section 5. Tuition and Fee Payment Schedule

5.1 At the time of registration, students in categories covered by sections 1, 2, and 3 are required to satisfy the payment schedule included in this section.

5.2 Students may register by telephone during Priority Registration which is approximately four weeks in length and ends approximately four weeks before the start of classes for the term.

5.2.1 Students registering during Priority Registration are expected to pay a registration fee deposit equal to the registration fee by the last day of priority registration. The balance of tuition and any additional fees is due in full on the last business day preceding the start of classes for the term.

5.2.2 Students may pay one-half of the amount due (specified in 5.2.1). These students will be assessed a $20.00 partial payment fee after the tenth day of classes (census date) for the term.

5.3 Students may register by telephone during the Open Registration Period preceding the start of classes, which is approximately three weeks and ends on the last business day preceding the start of classes. These students, excluding new students, are assessed a $35.00 Late Registration Fee.

5.3.1 Students registering during the Open Registration period preceding the start of classes are expected to pay their full tuition and fee assessments by the last day of the registration period.

5.3.2 Students may pay one-half of the amount due. These students will be assessed a $20.00 partial payment fee on the census date for the term.

5.4 Students may register by telephone during the Late Registration period, which is the first two weeks of classes for the term (for fifteen-week courses, others are pro-rated). These students, excluding new students, are assessed a $70.00 Late Registration Fee.

5.4.1 Students registering during the Late Registration period after classes begin are expected to pay their full tuition and fee invoices by the last day of the registration period.

5.5 Students who register for short-term courses are required to pay full tuition and the applicable non-refundable Registration Fee at the time of registration. When registration is completed on or after the first day of class, a $70.00 Late Registration Fee is assessed.
Section 6. Tuition Assistance Programs

6.1 Tuition Assistance: Eligible employees are entitled to tuition and fee benefits as prescribed by the Tuition Assistance Program. Employees should consult the Benefits Administration Department for information pertaining to eligibility, entitlements, and procedures.

6.2 Reduced Tuition Benefit Program: Eligible spouses, partners and dependents are entitled to reduced tuition as described below. Employees should consult the Benefits Administration Office for information pertaining to eligibility.

6.2.1 Children (under twenty-six years of age before the first day of classes), spouses, and partners of eligible employees are assessed one-half the applicable term tuition assessment after scholarships and grants are applied. Recipients of this benefit must be admitted to the University by the University Admissions Office. This benefit also applies to students who are under twenty-six years of age and who are children of tenured AAUP bargaining unit members who died or became disabled while employed at the University.

6.2.2 Eligible employees include: all full-time employees, Graduate Assistants, Graduate Research Assistants, and employees whose positions are represented by the AAUP and who are employed on at least a half-time basis.

6.2.3 The employee must be eligible as of the first day of classes for the term in which the Tuition Reduction Benefit is requested.

6.2.4 Students do not lose the tuition assistance reduction for a term when the employee's eligibility status is forfeited during the term.

6.2.5 Tuition reduction is not available to eligible partners, dependents and spouses of employees represented by the AAUP who are enrolled in a doctoral program in the College of Pharmacy and Allied Health Professions. In addition, tuition assistance is not available to partners, dependents or spouses enrolled in the Law School and the School of Medicine.

6.2.6 An application form must be submitted by the eligible employee to the Benefits Administration Office after registration but no later than the fifth day of classes for each term in which the Tuition Reduction Benefit is requested.

6.2.7 The Tuition Reduction Benefit is not applicable to fees assessed, including the non-refundable Registration Fee.

6.3 Visitor Program: Students may register for classes as "Visitors." The Visitor Program is a non-credit status open to any adult who is not concurrently enrolled for credit courses at Wayne State. Visitors do not submit written work or take examinations. Registrations are accepted on an available basis only during the first week of classes. Registrations are processed by the College of Lifelong Learning's Division of Non-credit Programs. Students enrolled in the Visitor Program are assessed one-half the undergraduate resident lower division credit hour rate for each credit hour scheduled plus a non-refundable $35.00 Registration Fee and the Omnibus Fee of $10.30 per credit hour. Payment of tuition and the registration fee is due at the time of registration.

6.4 Senior Citizen Program: Effective Winter Term 2000, students 60 years of age on or before the first day of classes are eligible for a special rate of one-fourth the regular tuition rates plus the Registration Fee and Omnibus Fee except those enrolled in the Law School and the School of
6.4.1 Eligible students must submit a completed application form and proof of age (e.g., copy of Michigan Driver’s license) to Registration and Scheduling. Application forms are available in Registration and Scheduling located in the Helen Newberry Joy Student Services Center - 2 West.

6.5 Waiver of Non-Resident Portion of Tuition Program: Eligible employees; A, E, G, H, I, L, R, and TN Visa Holders; and military service personnel on active duty in Michigan and the spouses and dependent children of the above-named categories of students are eligible for waiver of the non-resident portion of assessed tuition. With the exception of Graduate Assistants and Graduate Research Assistants, the eligible students shall submit a completed "Request for Waiver of the Non-Resident Portion of Tuition" form and substantiating documentation of their entitlement to Registration and Scheduling each semester, before the end of the first week of classes. The Graduate School shall submit the Request for Waiver of the Non-Resident Portion of Tuition forms for Graduate Assistants and Graduate Research Assistants to the Office of Scholarships and Financial Aid for Processing.

6.5.1 Eligible employees include: Instructors and Professors with appointments of half-time or more and all salaried employees with appointments of half-time or more, Research Assistants, Research Associates, Graduate Assistants, Graduate Research Assistants, and graduate students assigned to clinical appointments as certified by the Graduate School.

6.5.2 Eligible salaried employees with appointments of one-half time or more may apply for residency status after six months of continuous residency in the State of Michigan. Applications are to be submitted to Registration and Scheduling. Applicants should refer to the Residency Rules and Regulations published in the University Bulletins.

6.5.3 Military service personnel may apply for residency status six months after separation from the service.

6.5.4 The Vice President for Academic Affairs may waive the non-resident portion of tuition for students enrolled in approved contracted programs.

Section 7. Tuition Cancellation

7.1 Tuition, not including the non-refundable Registration Fee, may be canceled in accordance with the following schedule when students officially withdraw from classes by the telephone registration system, by submitting a properly completed Registration Schedule Authorization form, or by sending a certified letter to Registration and Scheduling in the Helen Newberry Joy Student Services Center - 2 West. A certified letter of withdrawal sent through the United States Postal Service shall be considered effective on the date of the postal cancellation, provided the date is legible. If the postal cancellation is dated Saturday or Sunday, it will be accepted as of the preceding Friday.

7.1.1 Classes meeting 28 or more weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the 7th week of classes are entitled to a 100% tuition cancellation and 0% thereafter.

7.1.2 Classes meeting 16-27 weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the 4th week of classes are entitled to a 100% tuition cancellation and 0% thereafter.

7.1.3 Classes meeting 9-15 weeks (not including final examination period)
Students who officially withdraw from scheduled classes before the 3rd week of classes are entitled to a 100% tuition cancellation and 0% thereafter.

(Refer to the appropriate term Schedule of Classes for specific dates.)

7.1.4 Classes meeting 4-8 weeks (not including final examination period)

Students who officially withdraw from scheduled classes before the 2nd week of classes are entitled to a 100% tuition cancellation and 0% thereafter.

7.1.5 Classes meeting fewer than 4 weeks (not including final examination period)

Students who officially withdraw from scheduled classes on or before the first day of classes are entitled to a 100% tuition cancellation and 0% thereafter.

7.2 The Registrar is authorized to make adjustments in the application of the policies stated in this section when unusual circumstances warrant. Circumstances which may warrant special consideration include non-attendance by the student or the death or serious illness of the student or someone closely related. Students (or an authorized representative in the case of death or serious illness) must submit their applications and supporting documentation to Registration and Scheduling.

7.2.1 The pro rata refund policy, required by Federal financial aid regulations, is considered an unusual circumstance and supersedes the University's refund policy. The pro rata refund policy applies to all first term Wayne State University students who are receiving financial aid and withdraw from all scheduled courses on or before the 60% point of the enrollment period. In all other cases, the refund policy stated in section 7.1 applies.

7.3 Where the student has otherwise proceeded properly, (s)he may be granted full cancellation of tuition and fees assessed for the class(es) involved:

7.3.1 If the University cancels the class(es), or

7.3.2 If the University re-schedules the class(es) after the student has registered and (s)he is now unable to attend, or

7.3.3 If an authorized University representative has taken action which causes financial loss related to tuition; e.g., authorizing a student's schedule when the student does not have the necessary prerequisite(s).

7.5 Appeal Procedures: If a student (or an authorized representative in the case of death or serious illness) is dissatisfied with the Registrar's decision with reference to this policy, the student (or an authorized representative) may appeal to the Tuition and Fee Appeals Board through the University Ombudsperson.

Section 8. Junior Year in Munich Program

8.1 On-campus Wayne State University students who register in the JYM-Program are assessed $3,700.00 in tuition per academic year (not including room, board and travel costs). All other students registered in the program are assessed $7,300.00 in tuition and an administrative fee of $300.00 per academic year (not including room, board and travel costs).

8.2 Tuition shall be canceled in the event of withdrawal from this program if timely notice is given to the Program Director. Students should consult the Program brochures for specific information concerning tuition cancellation. Questions should be referred to the Program Director.

Section 9. Special Credit Programs
9.1 Tuition rates for special credit programs conducted in cooperation with other educational institutions or governmental agencies shall be established by the President or his/her designee.

Section 10. Other Fees and Provisions

10.1 The Board of Governors shall establish the following fees: (1) the application fee, (2) the registration fee, (3) the late registration fee, (4) the late payment fee, (5) the First Professional Medicine Program Student Support fee, (6) the omnibus fee. All other fees shall be approved by the President or his/her designee and reported annually to the Board.

10.2 Application Fee: Applications for admission to any undergraduate, graduate or professional program shall be accompanied by a $20.00 application fee. The application fee for international students shall be $30.00.

10.2.1 School of Medicine: Persons who have submitted a first application to the School of Medicine through the American Medical College Application Service (AMCAS) and who are invited to submit additional material (secondary application), are required to pay a non-refundable $30.00 fee for the processing of the secondary application.

10.2.2 These fees are not refundable.

10.2.3 There shall be no application fee for members of the Alumni Association, their spouses and/or dependent children, and applicants 60 years of age or older, except for applications to the Law School or School of Medicine.

10.3 Registration Fee: There shall be a non-refundable Registration Fee of $71.00 for undergraduate, graduate, Law, and Medical students. Refer to Sections 1 and 2 of this document. Students enrolled in the Visitor Program pay a non-refundable $35.00 Registration Fee. Refer to Section 6.3 of this document.

10.4 Late Registration Fee: Any student registering after the prescribed registration dates (as indicated in the Schedule of Classes for the applicable semester) shall pay a non-refundable $35.00 Late Registration Fee if registration is completed before the start of classes and $70.00 if completed after the start of classes.

10.5 Partial Payment Fee: Students who do not pay tuition by the due date will be assessed a $20.00 partial payment fee.

10.6 Late Payment Fee: A student who does not satisfy his/her tuition and fee assessment by the prescribed dates on the invoices, and as indicated in the Schedule of Classes for the applicable semester, shall be assessed a $25.00 Late Payment Fee if the past due balance is less than $500.00, or a $40.00 Late Payment Fee if the past due balance is $500.00 or more.

10.7 First Professional Medicine Program Student Support Fee: Students in the First Professional Medicine Program shall pay a student support fee. The fees are as follows:

<table>
<thead>
<tr>
<th>Year</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>$350.00</td>
</tr>
<tr>
<td>II</td>
<td>$275.00</td>
</tr>
<tr>
<td>III</td>
<td>$100.00</td>
</tr>
<tr>
<td>IV</td>
<td>$ 25.00</td>
</tr>
</tbody>
</table>

The fees are used to fund microscope rentals, photocopy expenses, teaching materials and other course-related expenses.

10.8 Graduation Fee: There shall be a $15.00 fee for students who apply for a degree.

10.9 Certificate Fee: There shall be a $15.00 fee for students who apply for a Certificate.
10.10 Omnibus Fee: Undergraduate students are assessed a $10.30 fee per credit hour to a maximum of 12 credits per term. Graduate and Law students are assessed a $15.50 fee per credit per term. M.D. students are assessed a flat $370.80 fee per year.

10.11 The Board of Governors has from time to time pledged a portion of student fees to meet the requirements of Bond Indentures and trust agreements for the financing of the construction and/or maintenance of student activities, recreational and parking facilities, and appropriated funds for the operation of such facilities. In accordance with the action of the Board of Governors, $3.50 per credit hour, or a maximum assessment of $42.00 per student each term, or $84.00 per Medical student each year, is used for the operation, including debt service, of the Student Center.

10.12 Special tuition rates may be established for certain credit courses and non-credit courses and special programs by the President or the President's designee upon recommendation of the appropriate University Officer.

Section 11. Student Residency Policy (WSUCA 2.34.03)

11.1 The regulations and review procedures pertaining to student residency are the basis for determining students' residency classifications and, therefore, their credit hour tuition rate.

Merger of Department of Radiation Therapy Technology into the Department of Radiation Oncology, and Transfer of the Radiation Therapy Technology Program

The Department of Radiation Therapy Technology has requested that it be transferred from the College of Pharmacy and Allied Health Professions and merged with the Department of Radiation Oncology in the School of Medicine. The department has always worked quite closely with the School of Medicine, and the merger will allow greater cooperation and sharing. All of the parties involved have agreed to the transfer.

ACTION — Upon motion by Governor Hardy and seconded by Governor Dunaskiss, the Board of Governors approved the merger of the Department of Radiation Therapy Technology, College of Pharmacy and Allied Health Professions, into the Department of Radiation Oncology, School of Medicine, effective October 1, 1999; and further, the Bachelor of Science in the Radiation Therapy Technology program was transferred from the College of Pharmacy and Allied Health Professions to the Department of Radiation Oncology, School of Medicine, effective October 1, 1999. The motion was adopted with a vote of 5-0.

Manufacturing Information Systems Center

The administration recommended the establishment of the Manufacturing Information Systems Center. The Center will enable the School of Business Administration to do a better job of seeking and expanding external funding support from private and public sources as it continues its involvement with
Enterprise Resource Planning Systems Research (ERP). The mission of the Center is shown below.

**ACTION** — Upon motion by Governor Hardy and seconded by Governor Dunaskiss, the Board of Governors approved the creation of the Manufacturing Information Systems Center for a period of six years. The motion was adopted with a vote of 5-0.

The charter for the Center is as follows:

Manufacturing Information Systems Center
Charter

1.0 Mission

There will be a Manufacturing Information Systems Center. Its mission will be to enhance and extend the School of Business Administration's involvement with Enterprise Resource Planning (ERP) systems research and place it at the front of information systems and ERP research. In pursuing this mission, the center will seek to obtain and expand external funding support from both private and public sources. The center will conduct interdisciplinary research on the use and the value of ERP systems to the manufacturing industry and on methods of using information systems for management and competitive purposes. It will use this research for practical purposes as well by conducting consulting projects to help the business community in southeastern Michigan to better plan and utilize their ERP systems.

2.0 Governance

2.1 A director appointed by, and reporting to, the President or his/her designee and serving at his/her pleasure will manage the Center. The primary responsibility for the day-to-day operations will reside with the director and will also draw upon the advice and counsel of an internal committee. The director will appoint the internal and external advisory committees after consultation with the President or his/her designee.

2.2 The internal committee will be composed of deans and faculty from the participating schools and colleges. The committees will be appointed by the director after consultation with the President or his/her designee and will meet regularly with the director to give advice on the operation and development of the Center.

2.3 An external committee will also be developed. The purpose of the external committee will be to meet regularly with the director to give guidance and direction in setting priorities, on assessing results, and in identifying new opportunities. Membership will include representation from industry, and other community interests as appropriate, the University administration, and the participating schools/colleges.

3.0 Personnel

3.1 A director appointed by the President or his/her designee and serving at his/her pleasure will manage the Center. The director will report to the President or his/her designee.

3.2 The staff of the Center will include, as necessary, research faculty paid fully or in part from Center funds, faculty and staff from University departments, research scientists, research associates and assistants, clerical/technical support, and such other personnel as may be needed to carry out the Center's mission. In the case of a participating faculty member holding tenure or with tenure-track status, his/her tenure or tenure track status will be in his/her academic unit.
3.3 The primary responsibility of the staff in the Center will be to conduct basic and applied research in select areas of manufacturing information systems, to obtain extramural funding in support of the research, and to manage and conduct manufacturing information systems projects consistent with the Center’s mission. Staff paid fully from Center funds are not required to undertake teaching responsibilities but may have the opportunity to direct the research of graduate students and/or to engage in other teaching activities as may be mutually agreeable to them, the appropriate academic unit, and the director of the Center. Staff may teach specialized courses and workshops from time to time as the need arises.

4.0 Operating and Financial Procedures

4.1 The Center will follow all operating, personnel, and financial procedures that apply to academic units in the University.

4.2 In seeking external funding to support research and other activities, the Center will conform to the University’s standard grant application procedures and to the University research policies.

4.3 The Center will be governed by standard University budgetary and financial procedures; and it will annually submit a budget for approval by the President and the Board of Governors in the course of the regular University budget review process.

4.4 The Internal Audit department will periodically audit the Center. It may also be subject to such additional audits, by the state auditor or others, as are periodically conducted in the University or that may be specially conducted in connection with specific funding sources for the Center.

5.0 Review

5.1 The Center will prepare an annual report for the President or his/her designee describing its research accomplishments and industrial interactions as they relate to its mission.

5.2 Every six years following the adoption of its permanent charter, the Center will undergo a comprehensive review in accordance with the existing Statute on Centers and Institutes approved by the Board of Governors.

Accreditation

The Committee received an informational report on the status of accreditation (general and specialized or professional).

Center for Legal Studies

The continuation and rechartering of the Center for Legal Studies was on the Academic Affairs Committee agenda for review. However, the item was deferred until January because the Academic Senate had not completed its review of the proposal.

The report of the Academic Affairs Committee was concluded.

Budget and Finance Committee (Reported by Governor Dunaskiss)

Contingency Reserve
The Budget & Finance Committee approved the transfer of $305,000 from the Contingency Reserve for the services of a consultant who will review business practices and administrative processes; and for search activities to fill three deanship positions. Details are shown below.

**FY 2000 allocation**

$882,000

Transfers approved by Budget and Finance Committee, November 3, 1999:

1. Chief of Staff ($200,000)
2. Interim Provost and Vice President, Academic Affairs (105,000) (305,000)

**FY 2000 Balance available**

$577,000

**State Operating Budget Request, FY 2001**

The Committee received an informational report that the administration is requesting an operating budget appropriation from the State with an increase of $23 million over that of fiscal year 2000. The increase will cover economic changes and the following program priorities: Morris Hood, Jr. Comprehensive Diabetes Center, Technology Initiatives, Support for Student Achievement in Detroit Public Schools, and Maintenance and Operation of Campus Facilities. Other details are shown in the background documents in the Office of the Secretary.

**Capital Outlay Budget Request, FY 2001**

The administration asked the Board to approve a five-year Capital Outlay Budget Request beginning with fiscal year 2001. A recent public act has established new and complicated procedures for submitting such requests. The new procedures were not distributed to universities until October and the administration is working diligently to comply and submit the report by the due date later this month. The background materials received will be updated before they go to Lansing.

The request includes the major planned and conceptual projects that could be funded from University funds, current or future State Capital Outlay funds, or from private donations. State funding has been requested for renovation of the Purdy/Kresge Libraries and State Hall, construction of a new Social Sciences Center, continued funding for the new College of Pharmacy and Allied Health Professions, and support for the Welcome Center.

**ACTION** — Upon motion by Governor Dunaskiss and seconded by Governor Hardy, the Board of Governors approved the five-year Capital Outlay Budget Request beginning with FY 2001, in concept, and authorized the President or his designee to submit the required documentation to
the State of Michigan. The motion was adopted with a vote of 5-0.

Computing Services Center Upgrading

ACTION — Upon motion by Governor Dunaskiss and seconded by Governor Hardy, the Board of Governors authorized the President or his designee to proceed with the design, preparation of construction documents, solicitation of bids, and awarding of contracts to upgrade the electrical service to the Computing Services Center Building, in an amount not to exceed $550,000. The cost of the project will be funded from the 1999 General Revenue Bonds. The motion was adopted with a vote of 5-0.

Bonstelle Theatre Restroom and ADA Compliance Renovation

ACTION — Upon motion by Governor Dunaskiss and seconded by Governor Hardy, the Board of Governors authorized the President or his designee to proceed with the design, solicit bids and award contracts to renovate the men's and women's restrooms, including making them compliant with the American Disabilities Act (ADA), and provide an exterior ADA ramp to improve access to the Bonstelle Theatre for disabled patrons at a cost not to exceed $465,000. Funding for this project will be provided through the General Revenue Bond Series 1999. The motion was adopted with a vote of 5-0.

Welcome Center

A Welcome Center will be built on the block bordered by Warren, Putnam, Cass and Woodward, and will be a one-stop location where people will find information they need about education at WSU. The Center will help efforts to attract, recruit and retain students.

ACTION — Upon motion by Governor Dunaskiss and seconded by Governor Hardy, the Board of Governors authorized the President or his designee to solicit bids and award contracts to design and construct a new 65,000 to 90,000 square foot Welcome Center building at a total project cost in the range of 15 to 20 million dollars. It was anticipated that the State Capital Outlay process will provide funding for 75% of the cost. The University will provide matching funds in the amount of 25% of the project cost from proceeds of the 1999 General Revenue Bonds. The motion was adopted with a vote of 5-0.

Biological Sciences Building/Science Hall Renovations

The University conveyed the Biological Sciences Building to the State Building Authority when it
was constructed, as well as Science Hall when it was renovated in 1992 for the costs connected with both structures. In return, the State Building Authority leased the buildings to the University for forty years. Revenue bonds were issued to finance the construction and renovation costs. The bonds have been paid in full, and the State Building Authority will convey title to the University upon the payment of one dollar for each site and the adoption of the resolutions shown below.

ACTION — Upon motion by Governor Dunaskiss and seconded by Governor Hardy, the Board of Governors adopted the resolutions as presented which provide for the State Building Authority to convey title to the Biological Sciences Building and Science Hall to Wayne State University. The motion was adopted with a vote of 5-0.

The resolutions are as follows:

Resolution Approving Conveyance of Property for the Biological Sciences Building

A RESOLUTION of the Governing Body of Wayne State University (the "Educational Institution") requesting and approving the conveyance of property, and to provide matters relating thereto.

WHEREAS, The State Building Authority (the "Authority"), a statutory body corporate created under provisions of 1964 PA 183, as amended, is authorized to acquire, construct, furnish, equip, own, improve, enlarge, operate, mortgage and maintain buildings, necessary parking structures or lots and facilities and sites therefor for use by the State or any of its agencies including institutions of higher education created pursuant to Sections 5, 6 and 7 of Article VIII of the Michigan Constitution of 1963; and

WHEREAS, the Educational Institution has been created and is maintained pursuant to Sections 4 and 5 of Article VIII of the Michigan Constitution of 1963; and

WHEREAS, the Authority has previously acquired the Biological Sciences Building and the site upon which it was constructed (the Biological Sciences Building and the site together are the "Facilities") and the Authority leased the Facilities to the Educational Institution and the State of Michigan (the "State") pursuant to a lease dated October 1, 1992 (the "Lease"); and

WHEREAS, under the terms of the Lease, the Authority agreed to convey title to the Facilities to the Educational Institution upon request by the Educational Institution after the Bonds which financed the Facilities (the "Bonds" as defined in the Lease) and any additional bonds or other obligations as provided in the Lease are paid in full or provision for the payment thereof is made as provided in the Lease for consideration of one ($1.00) Dollar and the assumption by the Educational Institution of all monetary obligations and legal responsibilities for the operation and maintenance of the Facilities; and

WHEREAS, the Bonds have been paid in full and all conditions established by the Lease as conditions precedent is conveyance of title to the Facilities by the Authority to the Educational Institution have occurred.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE EDUCATIONAL INSTITUTION THAT:

1. The Educational Institution hereby requests that the Authority convey title to the Facilities by Quitclaim Deed to the University.

2. The consideration for the conveyance of the Facilities shall be one ($1.00) Dollar and the assumption by the Educational Institution of all monetary obligations and legal responsibilities for the operation and maintenance of the Facilities.
3. The conveyance of the Facilities pursuant to the terms and conditions set forth above is approved and each of the President and Senior Vice President for Finance and Administration of the Educational Institution is authorized and directed to execute any documents to accomplish the conveyance in such form as may be requested by the Authority and approved by counsel for the Educational Institution.

4. All ordinances, resolutions and orders or parts thereof in conflict with this resolution are, to the extent of such conflict, repealed.

5. This resolution shall be effective immediately upon its adoption.

Resolution Approving Conveyance of Property for the Science Hall

A RESOLUTION of the Governing Body of Wayne State University (the "Educational Institution") requesting and approving the conveyance of property, and to provide matters relating thereto.

WHEREAS, the State Building Authority (the "Authority"), a statutory body corporate created under provisions of 1964 PA 183, as amended, is authorized to acquire, construct, furnish, equip, own improve, enlarge, operate, mortgage and maintain buildings, necessary parking structures or lots and facilities and sites therefor for use by the State or any of its agencies including institutions of higher education created pursuant to Sections 5, 6 and 7 of Article VIII of the Michigan Constitution of 1963; and

WHEREAS, the Educational Institution has been created and is maintained pursuant to Sections 4 and 5 of Article VIII of the Michigan Constitution of 1963; and

WHEREAS, the Authority has previously acquired the Science Hall and the site upon which it was constructed (the Science Hall and the site together are the "Facilities") and the Authority leased the Facilities to the Educational Institution and the State of Michigan (the "State") pursuant to a lease dated October 1, 1992 (the "Lease"); and

WHEREAS, under the terms of the Lease, the Authority agreed to convey title to the Facilities to the Educational Institution upon request by the Educational Institution after the Bonds which financed the Facilities (the "Bonds" as defined in the Lease) and any additional bonds or other obligations as provided in the Lease are paid in full or provision for the payment thereof is made as provided in the Lease for consideration of one ($1.00) Dollar and the assumption by the Educational Institution of all monetary obligations and legal responsibilities for the operation and maintenance of the Facilities; and

WHEREAS, the Bonds have been paid in full and all conditions established by the Lease as conditions precedent to conveyance of title to the Facilities by the Authority to the Educational Institution have occurred.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE EDUCATIONAL INSTITUTION THAT:

1. THE Educational Institution hereby requests that the Authority convey title to the Facilities by Quitclaim Deed to the University.

2. The consideration for the conveyance of the Facilities shall be one ($1.00) Dollar and the assumption by the Educational Institution of all monetary obligations and legal responsibilities for the operation and maintenance of the Facilities.

3. The conveyance of the Facilities pursuant to the terms and conditions set forth above is approved and each of the President and Senior Vice President for Finance and Administration of the Educational Institution is authorized and directed to execute any documents to accomplish the conveyance in such form as may be requested by the Authority and approved by counsel for the Educational Institution.
4. All ordinances, resolutions and orders or parts thereof in conflict with this resolution are, to the extent of such conflict, repealed.

5. This resolution shall be effective immediately upon its adoption.

**Long-Term Endowment Investment Program**

The Budget and Finance Committee received an annual report about the University’s long-term investment program for endowment funds from Ms. Colette Polley, representing the independent consultants, Evaluation Associates, Inc. The program increased in market value by approximately $20 million during the last fiscal year. However, it was pointed out by Governor Scribner that the increase could have been larger had some of the fund managers performed better. He looks forward to recommendations from the administration regarding replacements.

The Budget and Finance Committee report was completed.

**PRESIDENTIAL COMPENSATION**

Governor Dunaskiss reported the following resolutions on behalf of the Executive Committee that met on November 3.

**Resolution Adopting Presidential Compensation and Benefit Modification**

WHEREAS, the Board of Governors of Wayne State University (the "Board") has reviewed the performance of President Irvin D. Reid, and desires to adjust the compensation and benefit package available to the President in accordance with the agreement reached with President Reid upon his engagement as the ninth President of Wayne State University; and

WHEREAS, the Board desires to implement adjustments to the President's compensation and benefits in consideration of the President's outstanding performance during the initial two years of his presidency and the expected continuation of such outstanding performance;

NOW THEREFORE BE IT RESOLVED THAT:

• The President's base compensation shall be increased by four percent (4%) per annum to a base salary of $200,720, effective as of October 1, 1999;

• The President shall be paid a one-time bonus in the amount of $15,000 in recognition of his performance and contributions during the second year of his presidency concluding in October 1999 and such bonus shall be paid on December 31, 1999. The Board shall review, on an annual basis, the amount of the bonus to be paid for future years. The Board reserves the right to change such amount of the annual bonus, or the date on which it is to be paid, by appropriate resolution;

• The President's letter of engagement with the University shall be amended to provide for a three-year term with an annual extension of such three-year term and shall include a severance plan providing for compensation to the President in the event he is terminated for reasons other than moral turpitude, at the rate of his then-current compensation for the balance of the calendar year (during which such termination occurs) and at the rate of $150,000 per year for any remaining unexpired portion of the three-year term;
• The University shall pay not more than $4,500 per year to the purchase by the President of an annual renewable term life insurance policy to be owned by the President which will pay upon the President's death up to a maximum of approximately $1 million to the beneficiary selected by the President.

The Chair of the Board is hereby authorized and directed to enter into an appropriate amended engagement letter with the President incorporating the terms and conditions of this resolution and the other two resolutions with respect to presidential compensation and benefits adopted by the Board of even date.

The Board Chair is authorized to perform any lawful acts necessary or appropriate to implement the foregoing resolutions and the transactions contemplated thereby, including the execution and delivery of any necessary agreements or certificates or the taking of any such other actions by such officer being conclusive evidence that the same in all respects have been hereby approved.

Resolution Adopting Deferred Benefit Plan

WHEREAS, the Board of Governors of Wayne State University (the "Board") wishes to establish effective January 1, 2000 a qualified defined benefit plan solely for the benefit of President Irvin D. Reid that will provide to President Reid a retirement benefit of $20,000 per year at his retirement after age 65;

WHEREAS, the Board has determined that President Reid's rights to the benefits under the plan shall vest based upon a three- to seven-year graded vesting schedule, with credit being given for years of service at Wayne State University by President Reid prior to the plan's effective date;

WHEREAS, the Board wishes to select a trustee for the trust fund under which the assets of the plan will be held and invested;

The Board hereby adopts effective as of January 1, 2000 the Wayne State University Defined Benefit Pension Plan and Trust (the "Plan") which will provide President Reid with a normal retirement benefit at age 65 of $20,000 per year. The Plan will incorporate the following provisions:

• President Reid's rights to the benefits under the Plan will vest according to the following schedule:
  
  20% vested after three years of service,
  40% vested after four years of service,
  60% vested after five years of service,
  80% vested after six years of service,
  100% vested after seven years of service,

  with credit being given for President Reid's period of Wayne State University employment as President prior to the Plan's effective date;

• The Plan shall not allow for early retirement by President Reid;

• President Reid shall be granted the option to receive an actuarially determined equivalent lump sum distribution of his accrued benefit under the Plan if he and his spouse waive the joint and survivor form of distribution required by law.

The Senior Vice President for Finance and Administration is hereby authorized and directed to oversee the preparation of the documents encompassing the terms of the Plan and Trust and to execute all Plan documents.

The Board hereby appoints the Treasurer of the Board of Governors as Trustee of the Trust established to hold Plan assets.

The Board hereby designates the Audit Subcommittee of the Executive Committee of the Board of Governors to act as the Plan Administrator, with such Audit Subcommittee having full discretionary
authority to administer the Plan in accordance with its terms.

The Treasurer of the Board of Governors is hereby authorized and directed to engage a Plan actuary and to pay to the Trustee such sum or sums determined by the Plan actuary in accordance with the terms of said Plan as determined from year to year until otherwise directed by this Board.

The Senior Vice President for Finance and Administration is authorized to perform any lawful acts necessary or appropriate to implement the foregoing resolutions and the transactions contemplated thereby, including the execution and delivery of any necessary instruments, agreements or certificates, and obtaining a determination letter from the Internal Revenue Service that the Plan meets the requirements for qualification under Section 401(a) of the Code and the Trust meets the requirements for tax exemption under Section 501(a) of the Code, the execution of any such instruments or documents or the taking of any such other actions by such officer being conclusive evidence that the same have in all respects been hereby approved.

Resolution Adopting Alternative Compensation Plan

WHEREAS, the Board of Governors of Wayne State University (the "Board") wishes to establish a mutual fund option purchase plan (the "Plan") that will afford to President Irvin D. Reid the option to purchase mutual fund shares in exchange for future compensation; and

WHEREAS, the Board wishes to select an administrator for the Plan;

The Board hereby authorizes the establishment of a plan by which President Reid may choose to be paid in the form of share options in mutual funds in lieu of the equivalent cash compensation, and including the following provisions:

• With respect to compensation that the President is otherwise entitled to receive, the President may designate that such compensation be received in the form of share options in lieu of cash compensation, whether such cash compensation would otherwise have been received in the form of bonus or salary;

• The designation is to be made by the President prior to the date on which the compensation is to be received, and the designation may be modified on a quarterly basis;

• The minimum period prior to which the President shall not be entitled to exercise such share options shall be three years from the date the specific share option is granted;

• The maximum period for which such a share option may be granted shall be ten years, after which any unexercised share option shall expire.

The Senior Vice President for Finance and Administration is hereby authorized and directed to enter into an appropriate engagement letter with the firm of Deloitte and Touche for the establishment of an alternative mutual fund purchase option plan, and to oversee the preparation of the documents encompassing the terms of the Plan and to execute all Plan documents.

The Board hereby designates the Audit Subcommittee of the Executive Committee of the Board of Governors to act as the Plan Administrator, with such Audit Subcommittee having full discretionary authority to administer the Plan in accordance with its terms.

The Senior Vice President for Finance and Administration and the Vice President and General Counsel are authorized to perform any lawful acts necessary or appropriate to implement the foregoing resolutions and the transactions contemplated thereby, including the execution and delivery of any necessary instruments, agreements or certificates, obtaining an appropriate legal opinion that the Plan complies with applicable provisions of the Internal Revenue Code, the execution of any such instruments or documents or the taking of any such other actions by such officer being conclusive evidence that the same have in all respects been hereby approved. Notwithstanding this provision, the Senior Vice President for Finance and Administration shall report the provisions of the Plan to the Executive Committee. The Plan will be
effective upon final approval by the Executive Committee.

**ACTION** — Upon motion by Governor Hardy and seconded by Governor Scribner, the Board of Governors approved the resolutions regarding presidential compensation and benefits with a vote of 5-0.

Governor Dunaskiss apologized to President Reid for the rapidity with which the above resolutions were presented in recognition of his performance. She said it was important that all recommendations be presented quickly while Governor Scribner was on the telephone to provide a quorum. Further comments will be made at the first meeting of the next century!

**PERSONNEL RECOMMENDATIONS**

Provost Williamson presented the following recommendations:

Stuart Henry for appointment as professor with continuing tenure per University year in the Interdisciplinary Studies Program, College of Lifelong Learning, effective September 1, 1999.

Mary Nies for appointment as professor with continuing fractional tenure per University year, College of Nursing, effective September 1, 1999.

Dean Walister for appointment as professor with continuing tenure per University year in the Library and Information Science Program, University Libraries, effective August 16, 1999.

Provost Williamson noted that in addition to their professorial appointments, Stuart Henry will serve as Associate Dean for Adult Degree Programs in the College of Lifelong Learning; Mary Nies will serve as Assistant Dean in the College of Nursing; and Dian Walister will serve as Director of the Library and Information Science Program.

**ACTION** — Upon motion by Governor Hardy and seconded by Governor Dunaskiss, the personnel recommendations were approved as presented and action authorized in accordance therewith. The motion was approved with a vote of 5-0.

**ESTABLISHMENT OF ENDOWMENT FUNDS**

Vice President Rounding recommended the establishment of endowment funds for the purposes shown below.

**ACTION** — Upon motion by Governor Lewis and seconded by Governor Dunaskiss, the Board of Governors approved with a vote of 5-0 the following endowment funds, totaling $104,731.04, for purposes presented.

1. The Dean R. Asselin, M.D. Endowed Prize in Psychiatry and Behavioral Neurosciences to
underwrite cash prizes to be available in perpetuity to encourage the development and preparation of significant papers on Psychiatry and Behavioral Neurosciences.

2. The Jack A. Hamm and Bessie A. Hamm Endowed Scholarship to recognize scholastic achievement, to encourage continued progress and to provide assistance to students in financing their education at Wayne State University.

3. The Wayne R. Scott, M.D. and Louise A. Scott Endowed Memorial Scholarship at the School of Medicine to provide financial aid awards without requirement of repayment.

4. The Pearl Applebaum Warn Endowed Scholarship in English to recognize scholastic achievement, to encourage continued progress and to provide assistance to students in financing their education at Wayne State University.

AUTHORITY TO SIGN COLLECTIVE BARGAINING AGREEMENTS

Vice President and General Counsel Lessem recommended that the Board authorize the President or his designee to conclude negotiations on collective bargaining agreements with the Police Officers Labor Council and with Local 547, International Union of Operating Engineers, AFL-CIO. Tentative agreements were expected to be reached before the next meeting that will be in January, 2000.

ACTION — Upon motion by Governor Jackson and seconded by Governor Dunaskiss, the President was authorized to conclude negotiations on collective bargaining agreements with the Police Officers Labor Council and with Local 547, International Union of Operating Engineers, AFL-CIO. The motion was adopted with a vote of 5-0.

SALE OF PROPERTY

Broward County, Florida

The Board approved the sale of 5,600 square feet of property in Broward County, Florida. The property was received in 1993 as a gift for the benefit of the College of Nursing. Vice President Davis reported that an offer to purchase had been received.

ACTION — Upon motion by Governor Dunaskiss and seconded by Governor Lewis, the Board of Governors authorized the President or his designee to sell and execute all necessary legal documents associated with a small parcel of land, 5,600 square feet, located in Broward County, Florida. The net proceeds from such sale will be earmarked for the College of Nursing. The motion as adopted with a vote of 5-0.

25610 Southfield Road, Southfield, Michigan

Vice President Davis recommended the sale of a 4.74 acre, approximately 204,675-square-foot
parcel of land located at Eleven Mile and Center Road in Southfield, Michigan.

The property was formerly a Nike Missile site located at 25610 West Eleven Mile Road in Southfield. After the site was vacated by the U.S. Navy, it was declared surplus property by the federal government. In 1963, the University acquired the property and eventually used it as the Southfield Extension Center. In the early 1990s, the building on the property was vacated when the extension center was moved to Farmington Hills on Eleven mile Road and subsequently to the new Oakland Center on Twelve Mile Road. The buildings on the site were eventually demolished and the land was placed on the market for sale because the University has no practical use for the land.

**ACTION** — Upon motion by Governor Dunaskiss and seconded by Governor Lewis, the Board of Governors authorized the President or his designee to sell and execute all necessary legal documents associated with a 4.74 acre, approximately 204,675-square-foot parcel of land located at Eleven Mile and Center Road in Southfield, Michigan. The proceeds from such sale are to be captured in the Plant Fund for future property acquisitions or capital projects and to pay for any costs associated with the sale of the property. The motion was adopted with a vote of 5-0.

**HELLENIC EDUCATION COMMITTEE GIFT**

Vice President Rounding recommended that the Board authorize the return of a $300,000 gift from the Hellenic Educational Endowment Fund.

**ACTION** — Upon motion by Governor Hardy and seconded by Governor Dunaskiss, the Board of Governors dissolved the Hellenic Educational Endowment Fund and authorized that the original gift of $300,000, plus any remaining unexpended investment income, be returned to the Hellenic Educational Committee, contingent upon the execution of a suitable indemnification agreement and release prepared by the General Counsel. The motion was adopted with a vote of 5-0.

(Governor Scribner's telephone participation was concluded.)

**PRESIDENT'S REPORT (continued)**

**WSU and Y2K**

Vice President Johnson spoke about the efforts that are being made in preparation for the Year 2000. He distributed a number of documents which included a booklet showing the key areas being addressed by the 2000 project (schools, colleges and divisions), his testimony before the Subcommittee on Government Management, Information and Technology of the Committee on Government Reform and Oversight, U.S. House of representatives, July 9, 1999.
Approximately 4,000 out of 9,000 local computers have been checked, and a handful were found to be non-compliant which is not a problem. Microsoft is non-compliant and the company has been issuing patches to fix their systems. The areas of real concern are research facilities and equipment. A lot of the research equipment have imbedded computers, and if the computers are used for dating and the dating is used in calculations, there will be problems. Over 1,000 pieces of laboratory equipment have been checked and approximately 40 are non-compliant and were being adjusted. Suppliers were being checked to see whether they are non-compliant and to determine the extent of their contingency plans. Utilities were a major concern, and compliant statements were received from Ameritech and from Detroit Edison. Such statements had not been received from Detroit Power & Light, but that was not an indication that the company expected problems; they are not issuing a compliant statements, which was not unusual. Vice President Johnson said some attorneys have advised their client companies not to respond that there will not be problems in the Year 2000, probably because of liability issues. In addition, there are always electrical problems somewhere in metropolitan areas. When it happens after January 1, many will assume it is because of the Year 2000 problems.

Vice President Johnson said in response to Governor Dunaskiss’ inquiry that he is quite confident about the utilities. He said there might be some minor problems but he has been in enough hearings with those utilities and observed the positive response to testing where clocks have been turned up well past the year 2000. Water is very critical because it is needed to run the steam plants for electricity.

Vice President Johnson reported further that there is a contingency plan for service interruption and unexpected events.

Governor Hardy reported a complaint that researchers in Scott Hall have to use research money in order to pay to have their freezers taken out of the building and to have them returned after Y2K adjustments have taken place, and they feel it is unfair. Vice President Johnson said his understanding was that since Scott Hall, unlike some of the other facilities in the Medical School, does not have an operating back-up generator, and if the electricity goes out, there are problems. The plan was that if the electricity goes out, the contents of the freezers will be moved to other buildings. Governor Hardy said her understanding was that the move would take place in December without waiting for the electricity to go out. Vice President Johnson said he put a lot of pressure on a number of people to come up with a contingency plan, and he assumed it was still in process.

Collective Bargaining

President Reid read the following letter shown below that was distributed throughout the campus:

To All Members of the Campus Community:
One of the most important challenges of my administration has been to look at ways to establish better working relationships with various segments of the campus community and to enhance the sense of community among all of us. The relationship with our represented employee groups occupies a central role in the operation of the University and a constructive relationship with our organized work force is in the best interest of all members of the University community.

Overall, the relationship between Wayne State University and its organized work force is more positive than it has been in some time. This summer, we reached agreement on new collective agreements with three of our major unions. Last month, after months of negotiations, we achieved a first contract with our newest union, the Graduate Employee Organizing Committee/AFT. The agreement is fair and equitable to both sides, institutionalizing important employee rights without infringing upon the traditional mentor-student relationship that is at the core of graduate education. Effective next fall, graduate assistants will, for the first time, be given access to dental care. The contract is now being implemented in cooperation with the GEOC/AFT.

Just last week, the 800-member Staff Association ratified a new two-year collective bargaining agreement. The contract completes the implementation of the Hay salary adjustments, and includes expanded long-term disability and dental benefits.

I am also pleased to report that the membership of the AAUP/AFT has ratified a three-year agreement. This contract provides for an attractive salary increase and benefit package and creates a joint union/administration committee to look at ways to further improve relations between the University and represented faculty and academic staff.

As is to be expected, negotiations were sometimes vigorous. When people of good will meet to resolve differences on matters they feel strongly about, it is inevitable that it will take time to reach compromise. But I am pleased that in each instance, a successful compromise was achieved, and that it was achieved in an atmosphere of respect and integrity.

These agreements are further evidence that we are linked by much more than where we work. A University is a forum for debate and discussion. We may not always agree with one another, but in the final analysis, we all share a common goal: to create a positive work environment that treats people fairly and affords everyone an opportunity to make a contribution.

ACHIEVEMENTS REPORT

Provost Williamson presented the report of faculty honors shown below, noting that a number of them are from the College of Fine, Performing and Communication Arts. The Provost also announced that the Department of Music will be moving from Music North to space in Old Main.

Dale Brandenburg, Professor, Administrative and Organizational Studies, College of Education, was appointed to the program planning committee for the Fifth Annual Workplace Learning Conference to be held in Dearborn, May, 2000.

Gina Deblase, Teacher Education, College of Education, was appointed to serve on the Commission on Gender Issues in English Teacher Education Programs, National Council of Teachers of English.

Gerald Oglan, Associate Professor, Teacher Education, College of Education, is serving as President of the International Whole Language Umbrella, National Council of Teachers of English, 1999-2000.

Jeffrey Abt, Associate Professor, Art and Art History, College of Fine, Performing and
Communication Arts, has a solo exhibition, *Museums of Absence: Jeffrey Abt — Images and Texts, 1989-1999*, at the Community Arts Gallery, October 29-December 3, 1999. He was also recently elected to a two-year term as chair of the Detroit Artists Market Board of Directors.

James Hartway, Distinguished Professor, Music, College of Fine, Performing and Communication Arts, was awarded the ASCAP (American Society of Composers, Authors and Publishers) Standard Panel Award for the 21st consecutive year. Additionally, his composition, *Basho*, for solo harp was performed by the Lochrian Chamber Players in New York City in August.

Mame Jackson, Professor and Chair, Art and Art History, College of Fine, Performing and Communication Arts, had *O Pelourinho! Popular Art from the Heart of Brazil*, the exhibition she co-curated with Barbara Cervenka, selected for exhibition at the Canadian Museum of Civilization in Ottawa, Canada, for the period of February-September, 2001. The showing will coincide with the International Games of French Speaking Nations in summer 2001 and will be part of a multi-faceted showcasing of multiculturalism and internationalism in the Ottawa/Hull region.

Urban Jupena, Associate Professor, Art and Art History, College of Fine, Performing and Communication Arts, has created a garment that will be included in the juried design exhibition at the International Textile Apparel Association (ITAA) Convention to be held in Santa Fe, New Mexico, in November.

James Lentini, Associate Professor, Music, College of Fine, Performing and Communication Arts, was awarded a seventh consecutive ASCAP Standard Award. This cash award was based upon the unique prestige value of his catalogue of original compositions as well as recent performances of those works.

Kypros Markou, Professor, Music, College of Fine, Performing and Communication Arts, conducted two programs with the Sinfonietta Cracovia in Cracow, Poland, at the Philharmonic Hall in June. He also conducted a symphony concert in celebration of the bicentennial of the City of Greensburg, Pennsylvania, in August.

Jiro J. Masuda, Assistant Professor, Art and Art History, College of Fine, Performing and Communication Arts, has two sets of flatware included in * Metalsmith Magazine's* 1999 special issue, "Exhibition in Print." This prestigious juried exhibition takes place only once a year in the metalsmithing field. He also recently had a solo exhibition at the Delaware Center for Contemporary Art and he was invited to participate in the group exhibition, *Out of the Ordinary*, at Elgin Community College, September 9-October 8, as well as the four-person exhibition, *Home*, at Central Michigan University, October 13-November 3.

Stanley Rosenthal, Associate Professor, Art and Art History, College of Fine, Performing and Communication Arts, received the Michigan Water Color Society Patron's Award for his work in the *Michigan Water Color Society's* 52nd Annual Exhibition held at the Birmingham Bloomfield Art Center this summer. He also received an honorable mention for his watercolor, "Dana with Two Chairs," in the recent *Celebrate Michigan Artists* exhibition at the Paint Creek Center for the Arts in Pontiac. Additionally he will have a solo exhibition at the University Liggett School in Grosse Pointe Woods later in November.

Joseph Bander, M.D., Professor, Internal Medicine, School of Medicine, was appointed to the editorial board of *Critical Care Nursing Quarterly*.

Ramon Berguer, M.D., Professor, Surgery, School of Medicine, was elected President of the Society for Vascular Surgery, for the term beginning in 2000.

Joseph Dogariu, Ph.D., Director, Admissions, School of Medicine, was selected by the Association of American Medical Colleges to serve on its MCAT Program Review Advisory Committee.

Larry Fleischmann, M.D., Professor, Pediatrics, School of Medicine, was named Senior Vice President for Children's Hospital of Michigan.
GIFTS, GRANTS, AND CONTRACTS REPORT

The Board received reports of a selected number of research awards received during the past month, as shown below. There was also a report showing receipts of the various units during July and August and a comparison with the previous year.

Highlights of New Grants, October 1999

Dr. Joyce A Benjamins, associate department chair, Neurology, School of Medicine, a one-year grant with a budget of $231,758 from the National Institute of Health/National Institute of Neurological Disorders and Stroke, entitled "Myelination-Assembly of Lipids and Proteins."

Dr. Randall Armant, professor, Obstetrics and Gynecology, School of Medicine, a nine-month grant with a budget of $225,655 from the National Institute of Health/National Institute of Alcohol Abuse and Alcoholism, entitled "Ethanol, Signal Transduction and Embryonic Cell Survival."

Dr. Sandra W. Jacobson, professor, Psychiatry, School of Medicine, a nine-month grant with a budget of $445,118 from the National Institute of Health/National Institute of Alcohol Abuse and Alcoholism, entitled "Fetal Alcohol Exposure and School Age Cognition."

Dr. Robert P. Skoff, professor, Anatomy, School of Medicine, one-year grant with a budget of $109,746 from the National Multiple Sclerosis Society, entitled "The Role of Protolipid Protein in Cell Differentiation."

Dr. Xin Wu, assistant professor, Institute for Manufacturing Research, a one-year grant with a budget of $83,594 from the National Science Foundation, entitled "Thermo-Mechanically Activated Transient Plasticity (TATP) and Elevated Temperature Forming Limit Diagram."

Continuing Grants

Dr. Bruce Berkowitz, associate professor, Anatomy, School of Medicine, a one-year grant continuation with a budget of $267,047 for a grant total of $518,651 from the National Institute of Health/National Eye Institute; grant titled, "MR Studies of Experimental Retinopathy of Prematurity."

Dr. Stephen E. Decarlo, associate professor, Physiology, School of Medicine, a nine-month grant continuation with a budget of $193,480 for a grant total of $356,355 from the National Institute of Health/National Heart, Lung and Blood Institute; grant titled, "Autonomic Function in Exercise Trained Hypertensives."

Dr. Dennis G. Drescher, professor, and Dr. Marian J. Drescher, associate professor, Otolaryngology, School of Medicine, a one-year grant continuation with a budget of $246,441 for a grant total of $494,616 from the National Institute of Health/National Institute on Deafness and Other Communication Disorders; grant titled, "Identification of Acoustico-Lateralis Transmitter."

Dr. Richard A. Gibbs, associate professor, Pharmaceutical Science, College of Pharmacy and Allied Health Professions, a one-year grant continuation with a budget of $154,932 for a grant total of $306,932 from the National Institute of Health/National Cancer Institute; grant titled, "Chemical Probes of Protein Prenylation."

Dr. Lawrence Grossman, associate director, Center for Molecular Medicine and Genetics, School of Medicine, a one-year grant continuation with a budget of $181,640 for a grant total of $372,083 from
the National Institute of Health/National Institute of General Medical Sciences; grant titled, "Molecular Genetics of Mammalian Cytochrome C Oxidase."

Dr. Gregory J. Moore, assistant professor, Psychiatry, School of Medicine, a one-year grant continuation with a budget of $112,500 for a grant total of $215,755 from the National Institute of Health/National Center for Research Resources; grant titled, "Magnetic Resonance Force Microscopy."

Dr. Raymond F. Novak, director, Institute of Chemical Toxicology, a nine-month grant continuation with a budget of $291,722 for a grant total of $992,036 from the National Institute of Health/National Institute of Environmental Health Sciences; grant titled, "Nitrogen Heterocycles - Metabolic Effects and Toxicity."

Dr. Donal S. O'Leary, associate professor, Physiology, School of Medicine, a one-year grant continuation with a budget of $393,536 for a grant total of $1,213,832 from the National Institute of Health/National Heart, Lung and Blood Institute; grant titled, "Blood Pressure Control During Exercise in Heart Failure."

Dr. Larry W. Stephenson, professor, Surgery, School of Medicine, a one-year grant continuation with a budget of $342,069 for a grant total of $743,790 from the National Institute of Health/National Heart, Lung and Blood Institute; grant titled, "Cardiac Assist Devices Energized by Skeletal Muscle."

Dr. Paul A. Toro, associate professor, Psychology, College of Science, a nine-month grant continuation with a budget of $285,415 for a grant total of $1,011,885 from the National Institute of Health/National Institute on Alcohol Abuse and Alcoholism; grant titled, "Alcohol and Homeless Youth -- A Longitudinal Comparison."

TECHNOLOGY TRANSFER OFFICE ANNUAL REPORT

Fred Reinhart, Director of the Technology Transfer Office, reviewed certain portions of his written report. He serves as the Chair of the Governmental Affairs Committee for the Association of University Technology Managers on a national level. He is also Chair of the Board of Directors of the Michigan Biotechnology Association. Some of the highlights of Mr. Reinhart's report are:

- The number of patents issued for FY 99 increased by 33%. There has been a slight increase in the invention disclosure rate, and certainly a greater interest on campus. At least one-half of the inventors this last year were first-time inventors.

- Patent expenses substantially decreased, without giving up quality, and it has not been necessary to forego certain applications because of cost reductions.

- There is an arrangement with the Michigan Economic Development Corporation to fund one-half the cost of a Technology Transfer position within Technology Transfer office to focus on start-up companies solely.

- The Associate Director in the Technology Transfer Office is Anne DiSante, who is vice president of the central region, a 19-state region of technology managers.

- Mr. Reinhart has been involved in governmental affairs and issues of patent reform, exchange of
research materials between universities and industry, and public access to research results under FOIA. He said the University has received a lot of national attention in connection with new technology that can benefit heart attack victims. The research was initiated by Professor J. Richard Spears, a cardiologist in the School of Medicine, and is now being developed by TherOx, Inc., a WSU start-up located in Irvine, California. There is a second company called DynamOx, Inc. that is located in Livonia. An article on the subject was distributed at the meeting.

Mr. Reinhart also reported that his office worked very closely with the Michigan Economic Development Corporation last year in connection with the Governor's Innovation Forum activities, various other MBCD-sponsored activities, and the Smart Park initiative for the New Center Area. He expects a significant increase in activities in the Life Science area as a result of the life science corridor initiative as it comes on line. An inventors' recognition luncheon was held this year for the first time and was extremely successful.

Vice President Dambach said WSU will play an important role interacting with other universities and the private sector on the life sciences corridor during the next couple of months.

**SALARY PROGRAM FOR NON-REPRESENTED PERSONNEL, FY 2000**

The Board received the following informational report from Senior Vice President Davis.

<table>
<thead>
<tr>
<th>Employee Groups</th>
<th>Effective Dates</th>
<th>Resource Allocation for Increases</th>
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</thead>
<tbody>
<tr>
<td><strong>Job Group H</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Research Assistants</td>
<td>08/22/99</td>
<td>3.75% Merit (minimum 2.5%)</td>
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<tr>
<td>Research Associates</td>
<td></td>
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<td>Research Scientists</td>
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<td><strong>Job Group F</strong></td>
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<tr>
<td>Non-Represented Faculty</td>
<td>08/22/99</td>
<td>3.75% Merit to base</td>
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<tr>
<td>(including visiting faculty)</td>
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<td><strong>Job Group 4</strong></td>
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<tr>
<td>Department and Division Heads</td>
<td>08/22/99</td>
<td>3.75% Merit proportionally to base and attachment</td>
</tr>
<tr>
<td>Department Chairs</td>
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<td>Associate Department Chairs</td>
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<td>Academic Directors</td>
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<td><strong>Job Group X</strong></td>
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<tr>
<td>a. Deans and Associate Deans</td>
<td>08/22/99</td>
<td>3.75% Merit proportionally to base and attachments</td>
</tr>
<tr>
<td>b. Library Directors, Assistant Library Directors and Assistant Deans</td>
<td></td>
<td>3.75% Merit proportionally to base and attachments</td>
</tr>
</tbody>
</table>
### Job Group I

**Executive and Senior Officers**  
10/01/99  
3.75% Merit (proportionally to base and attachment for those who hold faculty rank)

### Job Group Q

**Management Non-Represented (Hay)**  
10/01/99  
- Ranges move by 2.5%  
- Step increases for those below job rate  
3.75% Merit to base for those at or above job rate and do not exceed maximum

### Job Group Y and Z

**Non-Represented Professionals**  
08/01/99  
- Ranges move by 2.5%  
- Step increases for those below job rate  
3.75% Merit to base for those at or above job rate and do not exceed maximum

### Job Group B

**Non-Represented Clerical, Secretarial, Technical Personnel**  
08/01/99  
- Ranges move by 2.5%  
- Step increases for those below job rate  
3.75% Merit to base for those at or above job rate and do not exceed maximum

**Student Assistants**  
03/01/00  
2.5% Merit to base

### Additional Considerations

- Employees whose current salaries are over the maximum or whose increase would bring their salaries over maximum for their ranges will receive their total or partial merit increases as a one-time payment.

- Employees in Job Group B, Q, Y, and Z at or near job rate will receive an increase at least sufficient to remain at the new job rate, which is 2.5% higher than the old job rate.

- Increases to be granted to eligible employees who are not on the general fund payroll must be funded by resources from the employee’s payroll source.

### GOVERNMENTAL AND COMMUNITY AFFAIRS REPORT

The Board also received an informational report from Vice President Nelson as shown in the background materials.
MARKETING AND COMMUNICATIONS REPORT

Vice President Stoltman called the Board's attention to a number of sections in his report, as shown below.

- Significant coverage in the media related to the facility master plan development, research and technology park, collective bargaining, and Division I men's and women's hockey.
- Publication and advertising
- Radio Station WDET — The Station exceeded its fundraising goal during the fall drive; other activities are shown in the background document.
- Other highlights of the Marketing and Communications report were Admissions, Office of Financial Aid, Office of Institutional Analysis, and the McGregor Memorial Conference Center.

Vice President Stoltman commented about the significant outreach activity by the Admissions Office. There were eight receptions during the year at various locations where WSU Admissions Office representatives met with high school guidance counselors.

STUDENT DEVELOPMENT AND CAMPUS LIFE

Vice President Carter commented about housing as a follow-up to an earlier report. There is a waiting list of 234 individuals, and efforts are being made to contact everyone on that list.

Vice President Carter also reported that there are 31,025 students registered for Fall Term 1999 as of the close of registration on October 4, 1999. Official enrollment for Fall 1998 is 31,203, which represents a decrease of 178 students, or .57%. Preliminary credit hour data for Fall 1999 indicates that the total number of credit hours increased by 540 over Fall 1998, or .18%

CONSTRUCTION AND RENOVATION

There is a new section of the Board of Governors notebook that gives the progress of construction and renovation projects. Such informational reports will appear quarterly, but will not be listed on agendas. The Board can ask for discussion about the contents of the reports during any of its meetings.

ADJOURNMENT

The meeting adjourned at 4:12 p.m.

Respectfully submitted,

Climetene McClain
Secretary to the Board of Governors