

Submitted by: Rick Nork, Vice President for Finance and Business Operations

## **PURCHASING EXCEPTIONS**

Attached is a summary report of purchase orders (POs) greater than \$25,000 that were issued during the second quarter of FY2014 without soliciting competitive bids. POs are summarized in the following categories:

- A. Scientific Judgment
- B. Executive Officer Waiver of Bid for professional service contracts
- C. Emergency Requirement (insufficient time to complete a bid process)
- D. Compatibility with previously purchased equipment or services
- E. Partnerships/Sponsors
- F. Other (see explanation)

All requests for bid waivers were evaluated and approved in accordance with University policies.

**PURCHASING EXCEPTION REPORT  
SECOND QUARTER FY2014  
January - March 2014**

**A. SCIENTIFIC JUDGMENT**

<b>PO NUMBER</b>	<b>VENDOR</b>	<b>FUNDING TYPE/SOURCE/UNIT</b>	<b>PRICE</b>	<b>DESCRIPTION</b>
P0661768	Genome Explorations, Inc.	Expendable Restricted Fund - Federal Grants and Contracts - Physiology	\$21,632	RNA/DNA Labeling and Hybridization and RNA/DNA QC (Bioanalyzer 2100). Vendor provides custom work and has developed custom software to implement novel treatment of microarray data. Vendor was noted in the grant as the company to provide this service.
		General Fund - President's Research Enhance Program	\$50,000	
P0666887	System Biosciences	Expendable Restricted Fund - Federal Grants and Contracts - Perinatology Research Branch	\$152,900	Services to perform 55 samples for the following tests: Exosome quantification and characterization, RNA profiling of exosomes and Proteomic analysis of exosomes. This is the only solution for identification of Novel Biomarkers with the required turn around.
P0669452	De Lage Landen Financial Services	General Fund - Faculty Start Up - Center for Molecular Medicine and Genetics	\$296,421	Capital Lease of a NextSeq 500 Sequencing System from Illumina. Illumina has the best sequencing instrument in the market which yields the highest number of reads in the least amount of time.

**B. EXECUTIVE OFFICER WAIVER FOR PROFESSIONAL SERVICES**

P0659603	ECG Management Consultants, Inc.	General Fund - President's Office	\$180,000	Consulting Services - Vendor will assist WSU with developing a detailed financial analysis that depicts sources and uses of funds for WSU, School of Medicine, and University Physicians Group. ECG is currently conducting separate engagements for the School of Medicine and for DMC. They will be able to use some of the data already gathered for this analysis, resulting in a cost savings.
P0663367	Urban Ventures Group Inc.	Expendable Restricted Fund - Private Grants and Contracts	\$95,800	Continuing Assessment of the Detroit Revitalization Fellows Program Phase I. Prior Purchase Order was P0600381 dated 7-23-2012 in the amount of \$98,150.
P0661782	Kelley Cawthorne Consulting LLC	General Fund - Governmental Affairs - State Relations	\$45,567	Extension of the contract fee for Lobbying and Consulting Services in Lansing. Prior PO was P0614062 dated 11-30-2012 in the amount of \$57,680.
		Designated Fund - Gifts - State Relations	\$12,113	

**B. EXECUTIVE OFFICER WAIVER FOR PROFESSIONAL SERVICES (continued)**

**PURCHASING EXCEPTION REPORT  
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<b>PO NUMBER</b>	<b>VENDOR</b>	<b>FUNDING TYPE/SOURCE/UNIT</b>	<b>PRICE</b>	<b>DESCRIPTION</b>
P0667454	Southwest Housing Solutions Corporation	Expendable Restricted Fund - Endowment Beneficiaries - University Honors Program	\$47,868	Southwest Housing Solutions will recruit, orient, test and provide Adult Learning Plans for 30 new participants (2 cohorts) during December 1, 2013 through April 30, 2014. Southwest Housing has been providing other forms of training such as Adult Basic Education and computer literacy to the same population, and partnering with them will expedite the launch of the Harris Adult Literacy Program.
P0666344	Dr. Nicholas Kadar	Expendable Restricted Fund - Federal Grants and Contracts - Perinatology Research Branch	\$100,000	Personal Services Contract to perform review, draft and edit manuscripts of studies to be submitted for publication for the Perinatology Research Branch (PRB). Dr. Kadar has the required expertise and experience, and has visited both the University and the PRB in the past. He has familiarity with the research and has the availability to complete the work prior to the September 30th requirement.

**C. EMERGENCY REQUIREMENT**

P0661596	Stonecreek Interior Systems, LLC	Plant Fund - Alteration/Renovation Projects - Facilities Planning & Management, Associate Vice President	\$64,896	Rush order for laboratory casework for researcher's needs. R-Fast: Reddy Lab Renovation, Project Location: 166-Manufacturing Engineering. Stonecreek is able to provide their product with a short lead time, allowing the University to meet a February 2014 installation schedule.
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**D. COMPATIBILITY WITH PREVIOUSLY PURCHASED EQUIPMENT OR SERVICES**

P0664209	Cbord Group, Inc.	Auxiliary Fund - Contracted Services	\$43,275	2 Dell processing servers and 2 Dell database servers. Equipment specifically chosen and uniquely configured for use with the OneCard CS Gold software by CBORD.
P0662430	University Pharmacy	Expendable Restricted Fund - Federal Grants and Contracts - Infectious Diseases	\$82,635	Study Drugs for Clinical Trial Contract-Targeted Clinical Trials to Reduce Antimicrobial Resist. University Pharmacy was named in the business plan & contract between NIH and WSU. Prior PO was P0616613 dated 12-21-2013 in the amount of \$60,383.80.

**D. COMPATIBILITY WITH PREVIOUSLY PURCHASED EQUIPMENT OR SERVICES (continued)**

<b>PO NUMBER</b>	<b>VENDOR</b>	<b>FUNDING TYPE/SOURCE/UNIT</b>	<b>PRICE</b>	<b>DESCRIPTION</b>
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P0666169	Johnson Controls, Inc.	Plant Fund - Alteration/ Renovation Projects - Facilities Planning & Management, Associate Vice President	\$37,703	York Centrifugal Chiller repair of leaking shaft seal on each of the two chillers at the Applebaum Pharmacy Building. Johnson Controls owns York, and all parts needed for the repairs should come from Johnson Controls.
P0666998	Krueger International, Inc.	Plant Fund - Alteration/ Renovation Projects - Facilities Planning & Management, Associate Vice President	\$73,379	Fixed furniture with electrical connections for the Shapero Lecture Hall seating project. Krueger International (KI) has been the preferred product for use in fixed seating installations on campus, and this installation will match other renovations performed in prior years. The product meets the criteria for quality, layout and finishes.

**E. PARTNERSHIPS/SPONSORS**

**F. OTHER (SEE EXPLANATION)**