

Course Materials Fees Annual Report (2015)

Information Report

The Board Statute on Student Fee Assessment (2.74.07) provides that once a year the President or his/her designee shall provide the Board of Governors with a report on course materials and breakage fees. Under the Statute, these course materials fees may be assessed in instances where a large portion of instructional costs is due to the use of consumable resources and will occur principally in courses with associated laboratory work or similar uses of consumables. Departments provide the rationale for the fee and the justification for the level of the fee. Funds received from the fees are deposited into a General Fund account and may be used by the College only for expenses for those courses. All requests for new fees or changes in existing course materials fees require approval of the Provost and Senior Vice President for Academic Affairs. According to the Board statute, course materials fees over \$30.00 require the approval of the President. However, beginning in academic year 2013-2014, the President authorized the Provost to approve course material fees up through \$100; fee requests over \$100 still require the approval of the President.

Appendix 1 provides the list of the changes in course materials fees approved to begin in the fall 2015 semester. Also listed are brief explanations for the course fee requests. This year there were 52 fee requests, of which 3 were for decreases in course fees. This compares to 112 total requests in 2014 and 430 course material fee requests in 2013. The number of course material fee requests over \$100.00 numbered only 4 this year (all in the Department of Geology to defray the cost of field trips), down from 31 in 2014 and 338 in 2013. The decrease in these numbers can be attributed mainly to a fee “catch-up effect” in the College of Fine, Performing, and Communication Arts (FPCA). Most colleges and departments don’t review course costs every year; rather, they examine course fees every 5, 10 or even 15 years. FPCA initiated a major review of their course fees in academic year 2012-2013, and each subsequent year they have had fewer course fees to review.

Appendix 1
Course Material Fee Approvals for Fall 2014 and Winter 2015

<u>SAC</u>	<u>Number</u>	<u>Title</u>	<u>Fee From:</u>	<u>Fee To:</u>	<u>Materials to be Purchased</u>
College of Liberal Arts and Sciences					
Communication Sciences and Disorders					
SLP	5080	Phonetics	\$20	\$12	Practice exercise packets and hand-outs
AUD	5420	Introduction to Aural Rehabilitation	\$15	\$0	None
Geology					
GEL	2130	Mineralogy	\$20	\$125	Lodging, van rental, fuel, tolls for field trip
GEL	3100	Environmental Systems Analysis	\$20	\$40	Vans, tolls, fuel for field trip
GEL	3160	Petrology	\$20	\$125	Lodging (camping), van rental, fuel for field trip
GEL	3300	Structural Geology	\$20	\$125	Lodging, van rental, fuel, food for field trip
GEL	4400	40-Hour HAZWOPR Training	\$15	\$40	Protective equipment, training manuals, supplies
GEL	5210	Applied Geophysics	\$0	\$40	Van rental, fuel, supplies for field trips
GEL	6500	Economic Geology	\$0	\$125	Lodging, car rental, fuel, tolls, food for field trip

Appendix 1
Course Material Fee Approvals for Fall 2014 and Winter 2015

Eugene Applebaum College of Pharmacy and Health Sciences					
Pharmacy Practice					
PPR	4230	Introductory Pharmacy Practice Experience III	\$0	\$75	Pharmacy Curriculum Outcomes Assessment (P2)
PPR	5235	Hospital Introductory Pharmacy Practice Experience	\$0	\$75	Pharmacy Curriculum Outcomes Assessment (P3)
Physical Therapy					
PT	5010	Clinical Applications I	\$15	\$50	Student liability insurance and Physical Therapy Ed. Manager software
PT	5800	Clinical Education I	\$15	\$20	Liability insurance which covers students while working with patients in the clinic has increased by \$5
PT	5820	Clinical Education II	\$0	\$30	Database for Clinical Education and curriculum mapping used by students when selecting clinical education sites, to maintain a list of alumni contacts, and for the program to collect accreditation information
PT	7400	Cardiopulmonary Rehabilitation	\$10	\$20	Update and replacement of stethoscopes, simulation arm repairs, EKG leads, and other aged equipment

Appendix 1
Course Material Fee Approvals for Fall 2014 and Winter 2015

PT	7420	Cardiopulmonary Rehabilitation II	\$10	\$0	PT 7400 and PT 7420 are being combined into one class, with \$20 collected from each student
PT	8800	Clinical Internship I	\$15	\$20	Student liability Insurance increased by \$5 per student
PT	8820	Clinical Internship II	\$0	\$30	Database for Clinical Education and curriculum mapping used by students when selecting clinical education sites, to maintain a list of alumni contacts, and for the program to collect accreditation information
College of Engineering					
Chemical Engineering					
NEN	5100	Nanoengineering Lab	\$0	\$100	disposable materials and supplies & reusable equipment
College of Fine, Performing & Communication Arts					
Theatre and Dance					
DNC	1260	Introduction to the Philosophy and Practice of Iyengar Yoga	\$0	\$30.00	Yoga blankets, bolsters, belts, cork blocks, mats, laundering of bolster covers and mats

Appendix 1
Course Material Fee Approvals for Fall 2014 and Winter 2015

History & Studies Curriculum					
THR	1111	Fundamentals of Theatre	\$0	\$10.00	Color laserprint toner, black laserprint toner, inkjet ink, paper
THR	3811	Africana Theatre and Dance: Concepts and Practice	\$0	\$10.00	Color laserprint toner, black laserprint toner, inkjet ink, paper
Scenery-Costume-Lighting-Management Curriculum					
THR	1411	Fundamental Crafts: Scenery and Costume	\$0	\$35.00	Lumber, steel, fasteners (screws, nails, etc.), needles, pins, pin cushions, scissors, seam rippers, sewing machine maintenance
THR	1461	Fundamentals of Crafts: Lighting and Stage Design	\$0	\$35.00	Lumber, steel, fasteners (screws, nails, etc.), lamps - bulbs
THR	3411	Technical Production	\$0	\$35.00	Lumber, steel, fasteners (screws, nails, etc.), lamps - bulbs
Performance Curriculum					
THR	2211	Acting: Scene Studies	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	2220	Introduction to Voice and Movement	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	4271	Acting for the Camera	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)

Appendix 1
Course Material Fee Approvals for Fall 2014 and Winter 2015

THR	6211	Acting Studio I: Fundamentals of the Stanislavski System	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	6215	Acting Studio II: Introduction to Michael Chekov Technique	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	7211	Acting Studio III: Advanced Michael Chekov Technique	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	7215	Acting Studio IV: Advanced Study of Active Analysis and Physical Approach to Acting	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	7271	Acting for the Camera	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	8211	Acting Studio V: Preparation for the Profession	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
THR	8215	Acting Studio VI: Audition and Composition	\$0	\$15.00	Sound systems, acting cubes, hand props (mirrors, pens, glass bottles, etc.)
Management Curriculum					
THR	3671	Theatre Management: Marketing and PR	\$0	\$10.00	Color laserprint toner, black laserprint toner, inkjet ink, paper
THR	3675	Theatre Management: Marketing Design and Layout	\$0	\$10.00	Color laserprint toner, black laserprint toner, inkjet ink, paper
THR	3681	Theatre Management: Patron Services and Development	\$0	\$10.00	Color laserprint toner, black laserprint toner, inkjet ink, paper

Appendix 1
Course Material Fee Approvals for Fall 2014 and Winter 2015

Production Curriculum					
THR	2581	Theatre Studio: Performance	\$0	\$60.00	Script and rehearsal costs
THR	2582	Theatre Studio: Scenery and Lighting	\$0	\$60.00	Lumber, steel, lamps, gels
THR	2583	Theatre Studio: Costumes	\$0	\$60.00	Notions, threads, fabric, scissors, sewing machine maintenance
THR	2584	Theatre Studio: Stage Management	\$0	\$60.00	Rigging, curtains
THR	2585	Theatre Studio: Theatre Management	\$0	\$60.00	Media supplies for publicity, programs, advertising
THR	2586	Theatre Studio: Running Crew	\$0	\$60.00	Maintenance of theatre facilities used for and during performances
THR	2587	Theatre Studio: Production	\$0	\$60.00	Coordination of all aspects of production
THR	3581	Advanced Theatre Studio: Performance	\$0	\$60.00	Script and rehearsal costs
THR	3582	Advanced Theatre Studio: Scenery and Lighting	\$0	\$60.00	Lumber, steel, lamps, gels
THR	3583	Advanced Theatre Studio: Costumes	\$0	\$60.00	Notions, threads, fabric, scissors, sewing machine maintenance
THR	3584	Advanced Theatre Studio: Stage Management	\$0	\$60.00	Rigging, curtains
THR	3585	Advanced Theatre Studio: Theatre Management	\$0	\$60.00	Media supplies for publicity, programs, advertising
THR	3586	Advanced Theatre Studio: Running Crew	\$0	\$60.00	Maintenance of theatre facilities used for and during performances
THR	3587	Advanced Theatre Studio: Production	\$0	\$60.00	Coordination of all aspects of production