

Submitted by: Rick Nork, Vice President for Finance and Business Operations

## **PURCHASING EXCEPTIONS**

Attached is a summary report of purchase orders (POs) greater than \$25,000 that were issued during the first quarter of FY2015 without soliciting competitive bids. POs are summarized in the following categories:

- A. Scientific Judgment
- B. Executive Officer Waiver of Bid for professional service contracts
- C. Emergency Requirement (insufficient time to complete a bid process)
- D. Compatibility with previously purchased equipment or services
- E. Partnerships/Sponsors
- F. Other (see explanation)

All requests for bid waivers were evaluated and approved in accordance with University policies.

**PURCHASING EXCEPTION REPORT  
FIRST QUARTER FY2015  
October - December 2014**

<b>PO NUMBER</b>	<b>VENDOR</b>	<b>FUNDING TYPE/SOURCE/UNIT</b>	<b>PRICE</b>	<b>DESCRIPTION</b>
<b>A. SCIENTIFIC JUDGMENT</b>				
P0687957	Horiba Instruments, Inc.	General Fund - Faculty Start-Up - Chemistry	\$132,927	Fluorolog-3 Research Spectrofluorometer which uses true double grating monochromators and two double emission monochromators with two PMT detectors. Both advantages combined lead to higher spectral resolution and sensitivity, features that are critical to the research performed. No other vendor can provide this equipment with the required specifications.
P0695013	Transonic Systems, Inc.	Expendable Restricted Fund - Private Grants and Contracts - Physiology	\$64,490	24 LS - L-Reflectors with Slide and Cables, and 16 MC - Chronic or Custom Probes with Cables. No other company can provide these Radioelementry flow probes as specified and available through Transonic.
P0697218	Cortech Solutions Inc.	General Fund - Faculty Start Up - Pharmacy Practice	\$43,761	Biosemi Active Two 32 Channel EEG System. The EEG System from Cortech has several features that meets the requirements of the lab restrictions. The PI is also very familiar with how to use Cortech equipment, so less training is required.
P0699542	dSpace, Inc.	Designated Fund - Mechanical Engineering	\$28,420	Advanced Control Education Kit, for a Cylinder Gas Pressure Indicator. dSpace is the only manufacturer for this product, and is a leading company in engine testing electronics.
P0699945	Bruker AXS Inc.	Expendable Restricted Fund - Federal Grants & Contracts - Chemistry General Fund - Mandatory Cost Sharing - Chemistry	\$266,000 <u>\$114,000</u> \$380,000	Bruker D8 Advance Powder X-Ray Diffractometer System. Bruker has a patent on features in this equipment, which matches the requirements of Dr. Wsestrick and her research team.
P0704944	BMG Labtech Inc.	General Fund - Indirect Cost Return - Faculty Start Up	\$49,925	Clariostar Microplate Reader (accessories, warranty, software, installation, and reagents). The BMG Clariostar is the only commercially-available multimode plate reader that performs the functions required for Molecular Medicine's biochemical core research.

**A. SCIENTIFIC JUDGMENT**

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P0704719	Waters Technologies Corporation	Expendable Restricted Fund - Private Grants and Contracts - Chemistry	\$53,585	Portable Qda Mass Spectrometer that is compatible with Chemistry's new ionization sources. Waters is the only system that has portability and meets required instrument performance.
P0697625	Terasic Technologies Inc.	Expendable Restricted Fund - Private Grants and Contracts - Computer Science General Fund - Cost Sharing Voluntary Committed - Computer Science	\$10,650 <u>\$33,636</u> \$44,286	38 units of DE3 FPGA development kits, for developing a test bed of software defined radios. The DE3 platform by Terasic is the only powerful yet inexpensive FPGA programming platform on the market.
<b>B. EXECUTIVE OFFICER WAIVER FOR PROFESSIONAL SERVICES</b>				
P0694514	Kelley Cawthorne Consulting LLC	General Fund - Government & Community Affairs Designated Fund - Gifts - State Relations	\$52,873 <u>\$4,806</u> \$57,679	Lobbying and consulting services in the state capital for WSU's Governmental Affairs. This is a continuation of our 2014 PO P0661782 at \$57,680.
P0694999	Brill Neumann Associates	General Fund - Secretary to the Board of Governors - Search Vice President Finance	\$107,250	Brill Neumann will a conduct broad-ranging search for the position of Vice President for Finance and Business Operations. The firm has successfully performed searches for the Chief Diversity Officer and the Coleman Young Chair. Bid Waiver is based on overall satisfaction with Brill Neumann.
P0698190	Grant Writers Seminars and Workshops LLC	General Fund - Office of the Vice President for Research	\$63,226	Seminars and Workshops for Grant Writing. Grant Writers has been used for more than ten years for a variety of Grant Writing traings and workshops. Prior PO was P0675563 dated 5-10-2014 in the amount of \$37,066.72
P0704711	Timothy D. Davis	Expendable Restricted Fund - Federal Grants and Contracts - Health & Physical Education	\$30,000	Expert consultation, Personnel Preparation in Special Education Early Intervention and Related Services. Year 3 of these consulting services. Reference prior PO's P0657592 (1-16-2014) and P0625225 (3-11-2013).

**C. EMERGENCY  
(NONE)**

**D. COMPATIBILITY WITH PREVIOUSLY PURCHASED EQUIPMENT OR SERVICES**

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P0699184	SomaLogic, Inc.	Expendable Restricted Fund - Private Grants and Contracts - Perinatology Research Branch	\$1,029,800	Sample Analysis for Proteomic Services using the SOMAmer™ Platform Technology. This is a continuation of services for the PRB from our May 2014 PO P0672834
P0693991	Higher One, Inc.	General Fund - Office of the Provost	\$47,200	Campus lab (also known as Student Voice) licensing agreement renewal. Includes the following products: Baseline (SA), Planning (SA) and Baseline(AA). This system is used to collect information from students, faculty and staff about student needs, satisfaction, or learning outcomes associated with the curriculum or co-curriculum. Prior PO P0647588 for 2014.
P0696610	TMV Group, LLC	Expendable Restricted Fund - Endowment Beneficiaries - Ophthalmology	\$60,000	Website Design and Development. TMV Group has been used by other units in the School of Medicine, so Ophthalmology will maintain a consistent design and functionality for their website.
P0700364	Nicole R. Wyrembelski dba: NW Journey	General Fund - Development and Alumni Affairs	\$40,000	Graphic Design Services to support fundraising campaign communications. Projects may include, but are not limited to: proposals, communication templates, website elements, invitations and brochures. Nicole was chosen among 3 graphic designers considered, based on her competitive hourly rate and her prior experience. She also has familiarity with the project. from work done on a prior PO P0662457 dated 2-7-2014.
P0701020	SAS Institute, Inc.	General Fund - Office Budget, Planning & Analysis - Institutional Research	\$37,500	Visual Analytics Software Package as an enhancement to existing SAS contract.
P0701021	SAS Institute, Inc.	General Fund - Office Budget, Planning & Analysis - Institutional Research	\$30,600	Installation Services and Knowledge Transfer of Existing SAS Contract, for the above software package (P0701020).

**D. COMPATIBILITY WITH PREVIOUSLY PURCHASED EQUIPMENT OR SERVICES**

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P0700890	The Prophet Corporation dba: Gopher Sports	Expendable Restricted Fund - Private Grants and Contracts - Division of Kinesiology, Health & Sport Studies	\$33,126	Physical activity equipment for use in K-12 schools participating in an externally funded childhood obesity prevention program. Gopher has been the provider of this Gopher brand equipment on prior PO P0688295 dated 8-25-2014, in the amount of \$59,777.92
P0701341	International Business Machines Corporation	General Fund - Omnibus Fee-Student Technology - C&IT Software Clearinghouse	\$82,504	SPSS statistical software used by faculty/researcher/students for coursework and WSU research. The Software Clearinghouse has administered this site license for the campus since the 1990's. Continuation of our prior PO P0613929 in the amount of \$75,004
<b>E. PARTNERSHIPS/SPONSORS (NONE)</b>				
<b>F. OTHER (SEE EXPLANATION)</b>				
P0694399	Smart	Auxiliary Fund - Student Center Building -	\$25,000	Standing Order for the purchase of bus passes to be resold for profit in the Campus Information & Service Center. The Suburban Mobile Authority for Regional Transportation (SMART) is the provider of suburban bus services in this area. Reference prior PO P0652215 (2014).
P0699534	Sani-Vac Service Inc.	Auxiliary Fund - Housing	\$35,350	Regular cleaning of grease ducts for all cooking/frying area of campus per health code. This is a continuation of services from our PO P0658061 for FY 2014. Services will be bid in May 2015.
P0704948	Krasity's Medical & Surgical Supply, Inc.	Expendable Restricted Fund - Federal Grants and Contracts - Perinatology Research Branch Administration	\$25,000	Blanket purchase order for medical supplies. The NIH grant for the PRB requires a portion of the spend to be with small businesses. Krasity's is a local small business Medical Supplier.