

Submitted by: William Decatur, Vice President for Finance and Business Operations

## **PURCHASING EXCEPTIONS**

Attached is a summary report of purchase orders (POs) greater than \$25,000 that were issued during March and April 2017 without soliciting competitive bids. POs are summarized in the following categories:

- A. Scientific Judgment
- B. Executive Officer Waiver of Bid for professional service contracts
- C. Emergency Requirement (insufficient time to complete a bid process)
- D. Compatibility with previously purchased equipment or services
- E. Partnerships/Sponsors
- F. Other (see explanation)

All requests for bid waivers were evaluated and approved in accordance with University policies.

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PO NUMBER	VENDOR	FUNDING TYPE/SOURCE/UNIT	PRICE	DESCRIPTION	Approved by
<b>A. SCIENTIFIC JUDGMENT (S03, S04)</b>					
P0809576	Tecan	General Fund Accounts, Faculty Start Up Biological Sciences	\$35,568.00	Tecan-US Spark multimode plate reader with absorbance, fluorescence, luminescence, cell counting/imaging for Biological Sciences. This multimode reader has a separate absorbance monochromator, fluorescence monochromator with full spectrum PMT, fluorescence polarization, separate luminometer PMT for superior sensitivity over 9 orders of magnitude, cell counter and cellular imaging, internal plate lifter with heating to 42C. This manufacturer is the only one whose instrument has a separate absorbance monochromator and offers fluorescence and luminescence cell imaging.	David Njus, Chair - Biological Sciences, approved by Kenneth Doherty
P0809317	National Instruments Corp.	General Fund Accounts Research Stimulation Awards, Computer Science	\$31,149.17	Universal Software Radio Peripheral (USRP) hardware equipment utilized to prototype algorithms for wireless networks as used for automated vehicles. The hardware uses software to send audio, video and data to a radio signal instead of a dedicated circuitry. National Instrument is the developer of the technology via their RD company Ettus Research. They are the only manufacturer.	Loren Schwiebert, Interim Chair; approved by Kenneth Doherty
P0806506	Nidek Inc	Grant Fund Accounts, Ophthalmology Dept	\$85,415.35	Microperimeter from Nidek for Ophthalmology in the SOM. Microperimetry is a type of visual field test which uses one of several technologies to create a "retinal sensitivity map" of the quantity of light perceived in specific parts of the retina in people who have lost the ability to fixate on an object or light source. Nidek is the only company makes a microperimeter that will simultaneously provide autotracking of the fundus for constant tracking of the patient's fixation.	Dr. Mark Juzych, Chair of Ophthalmology; approved by Kenneth Doherty

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P0812711	FANUC America Corporation	General Fund Accounts, Engineering Technology, Engineering	44,715.00	Collaborative robot from FANUC to support manufacturing and robotic related courses, at both graduate and undergraduate levels. Fanuc robots are commonly used in USA manufacturing. This package includes Certified Education Robot Training (CERT), which can be provided only by Fanuc.  The Engineering Technology also based the decision to use FANUC on a research comparison that was published in the journal: A. M. Djuric, J. R. Urbanic, and J. Rickli, "A Framework for Collaborative Robot (CoBot) Integration in Advanced Manufacturing Systems", SAE International Journal of Materials and Manufacturing, 9(2):457-464, 2016.	Dr Ece Yaprak, Chair of Engineering Technology; approved by Kenneth Doherty
4			<b>\$196,847.52</b>		

**B. EXECUTIVE OFFICER WAIVER FOR PROFESSIONAL SERVICES (\$26 - Decatur or Wright Only)**

P0807173	Nicholas Kadar	Grant Fund Accounts, PRB Administration	\$80,000.00	Dr. Kadar is a renowned attorney who practices Health Law and is familiar with the regulatory issues of the publication and an expert in the process of peer - review. Dr. Kadar has worked with the Perinatology Research Branch (PRB) for approx. 10 years in terms of assisting with the drafting, review, editing of protocols and manuscripts. Nicholas Kadar was selected based on this experience and technical expertise.	Dr Sonia Hassan, Associate Dean, Perinatology Research Branch (PRB); approved by Michael Wright
P0787901-01	Kelley Cawthorne Consulting	General Fund Accounts, State Relations; Designated Fund Accounts, State Relations	\$33,000.00	Lobbying services provided for Governmental Affairs by Kelley Cawthorne Consulting. Order was issued for \$33,000 in October 2016, and is now increased an additional \$33,000 for a total of \$66,000. Kelley Cawthorne is well placed and well respected in Lansing and has been of invaluable assistance to Wayne State and Governmental Affairs. The department is requesting only a six-month contract extension at this time as it is their plan to work with Procurement to release a Request for Proposal (RFP) to review other vendor proposals and determine the best choice for University representation in Lansing.	Patrick Lindsey, VP for Governmental Affairs / Michael Wright, Chief of Staff

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P0807172	Prantik Kundu	Grant Fund Account, Merrill Palmer Institute	\$36,000.00	Dr Kundu will help Dr. Thomason to implement a semi-automated ME-EPI post-processing pipeline and will assist in establishing a fetal EPI quality assurance protocol. Dr Kundu will also collaborate with Dr Thomason to perform the longitudinal fMRI modeling proposed in this application. Dr Kundu services were written into a grand funded by NIH.	Dr Peter Lichtenberg, Director, Institute of Gerontology; Approved by Michael Wright
P0806786	Grant Central LLC	General Fund Accounts, VP Research Administration	\$85,415.35	Grant Writers Seminars and Workshops for the VP for Research. Offering grant writing programs annually is a key way of bolstering the grant writing skills of research faculty, which brings research dollars to the University. In addition, these programs are essential to new faculty who must bring in grant dollars to receive tenure. We cite these programs on federal grants, as well to demonstrate professional development for faculty, postdoctoral fellows, and graduate students. These programs are a significant piece of WSU's career and research development program. This is a niche market and a very specialized service provider. We have not found a competitor with even remotely the quality, depth, knowledge client base, and success rate that Grant Writers' Seminars and Workshops provides.	Dr Steven Lanier, VP for Research; approved by Michael Wright
P0809888	Navigant Consulting Inc	General Fund Accounts, School of Medicine	56,152.52	Navigant will be providing consulting services to the VP for Health Affairs to explore partnership opportunities with other healthcare organizations. This is a continuation of Phase 1. The initial Phase 1 was on PO P0792817 in November 2016 at a cost of \$374,938.38.  No other consulting firm is positioned to provide this service as Navigant has a niche in providing this type of consulting in the medical field. Service is urgent as Health Affairs repositions the School of Medicine and other units.	David Hefner, VP Of Health Affairs; approved by William Decatur

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PO NUMBER	VENDOR	FUNDING TYPE/SOURCE/UNIT	PRICE	DESCRIPTION	Approved by
P0748683	Brailsford & Dunlavey Inc	Designated Fund Accounts, Housing Department	691,769.00	Consulting services for Housing. B & D has been our consultant on the housing master plan and its implementation from the beginning. No other consultant could step in mid-process and mid-negotiation and assist the university with critical management and advising better than B & D because of their history with WSU and their WSU knowledge base, and this unique deal being negotiated. B & D is currently the foremost consultant in the U.S. higher education space for the service concessionaire model we are pursuing with Corvias.	Gerald Tilson, Housing; approved by Michael Wright
<b>6</b>			<b>\$982,336.87</b>		
<b>C. EMERGENCY REQUIREMENT (S06)</b>					
P0811944	Center Line Electric Inc	Plant Fund Accounts, FP&M	39,950.00	Emergency replacement of a 13,200V Mineral Oil Transformer with a remanufactured transformer. The existing Transformer was damaged as the result of a recent collision, rendering it non-functional. The Transformer provides required electrical power to the Manufacturing Engineering building.  Center Line Electric is to provide a transformer which matches existing unit in size and function. An Insurance claim is filed with Risk Management on police report #1704030138,	Steven Pecic; Interim Sr Director FOM; approved by Kenneth Doherty

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P0805368 P0805367 P0804779 P0804778 P0804776	Tower Service & Maintenance LLC	Plant Fund Accounts, FP&M	70,400.00	<p>Repair of Cooling Towers at Multiple locations. Repairs have been identified as requiring urgent attention to ensure continued use of the buildings which house multiple research projects (Scott Hall and Lande) and classrooms (Music-Schaver and Shapiro Hall).</p> <p>Breakdown of work and costs: Scott Hall - Balancing of cooling tower fans (8095.00); Scott Hall - cooling tower sump/structural repairs (21860.00); Shapiro - Address leaking sumps and gearbox leak (7875.00); Music - Replace structural components and louvers (13945.00); Lande - Replace East cell shaft and bearings and West cell motor (18625.00).</p> <p>The University has Identified repairs as a result of an assessment of the cooling towers at these 4 buildings. Repairs are needed quickly so we can provide cooling in the next 3-4 weeks. The lead time for Tneeded parts alone for these repairs Is 3-4 weeks. Time Is a factor. we must turn these repairs quickly.</p>	Steven Pecic; Interim Sr Director FOM; approved by Kenneth Doherty
P0814206 P0814121 P0814115 P0814045	Trane U.S. Inc	Plant Fund Accounts, FP&M	68,212.00	<p>The campus is in the midst of an early cooling startup due to current weather trends. There is an urgent need for immediate repairs to ensure continuity of service for campus buildings. Chiller Repairs for various buildings will be performed by dedicated Trane repair technicians.</p> <p>FP&amp;M obtained quotes for each building location based on the actual repairs required. Trane Inc was awarded a contract for annual start-up Chiller service in August 2014. They are well versed in each system as a result of handling the previous repairs.</p>	Steven Pecic; Interim Sr Director FOM; approved by Leiann Day
<b>3</b>			<b>\$178,562.00</b>		
<b>D. COMPATIBILITY WITH PREVIOUSLY PURCHASED EQUIPMENT OR SERVICES</b>					
P0807607	Cbord	Plant Fund Accounts FP&M	99,186.00	73 Cbord Wi-Fi entry door locksets for the Thompson Home project, to match software and system used throughout Housing, and to be expanded to the Antony Wayne Drive housing project. Includes Cbord passport licenses. Housing will work with Procurement to develop a strategic source agreement with Cbord for future purchases.	Gerald Tilson, Housing and Residential Life; approved by Kenneth Doherty

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		1	\$99,186.00		
<b>E. PARTNERSHIPS/SPONSORS</b>					
		0	\$0.00		
<b>F. OTHER (SEE EXPLANATION)</b>					
P0790031	Hardeman Realtime Inc	General Fund Account, Indirect Cost Account	\$49,000.00	Hardeman Real-time Inc. provides Communication Access Real-time Translation (CART) Services to deaf and hard-of hearing students. Vendor translates speech to text course lectures for special needs students. The vendor has excellent track record of providing the highest quality of services. Vendor continues to provide CART reporters with skill levels that match the needs of our student body. Student Disabilities Services (SDS) closely monitors Hardeman Real-time Inc to ensure that students are matched with CART Reporters capable of assisting them in meeting educational goals. SDS has no other CART reporters with the needed skill level available for these students.	Randie Kruman, Director of Student Disability Services; approved by Kenneth Doherty
P0813284	Arts Management Systems Ltd	General Fund Accounts, Theatre and Dance Department	36,245.00	Ticketing Sales Software from Arts Management Systems Ltd. In 2015, a committee researched eight software packages. Presentations were provided by three of the software companies. The Arts Management system best met the departmental needs, which include the ability to transfer patron information, contact individual audiences by performance or production, interface with current subscriber and donor lists, electronic ticketing, cloud based storage, online sales, an intuitive platform.  This system is used throughout the industry. The current software and agreement with tickets.com will expire on 8/31/2017, and the replacement system needs to be purchased, installed, tested, and ready for production by then.	John Wolf, Chair of Theatre and Dance; approved by Kenneth Doherty

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P0787411	Campus Auto Repair	General Fund Accounts; Public Safety Dept	32,000.00	Public Safety has incurred a higher level of repairs than normal. Campus Auto Repair is a preferred vendor for police vehicles due to their close proximity to campus. They provide emergency and routine maintenance for police vehicles at reasonable costs. Individual repairs are substantially lower than the blanket order total of \$32,000, but the cumulative total exceeds the University threshold of \$25k.	Anthony Holt, Chief of Public Safety; approved by Kenneth Doherty
P0812332	Bastian Solutions LLC	Plant Fund Accounts, FP&M	87,718.00	'Vehicle lift for the Mike Illitch School of Business Auditorium. Bastian will fabricate and install lift which is capable of moving a full-size truck into the new building. The lift will have a capacity of 8000 lbs and platform size of 96"x 252". Randy Paquette, the Senior Director of FP&M, who has industrial equipment engineering design experience, oversaw the Vendor selection process. Only two domestic manufacturers of this custom equipment were identified, and only Bastian Solutions responded favorably to the project. Bastian Solutions' cost of \$87,718 is significantly lower than the original solution of having a custom elevator installed in the building, at an estimated \$400,000.	Randy Paquette, Sr Director Design & Construction Svcs; approved by Kenneth Doherty
P0812128	All About Furniture LLC	Designated Fund Accounts, Housing Department	\$32,396.25	Furniture rental for the Housing Office. WSU Housing will be hosting Duke University, UM, and Semester in the City conferences this spring and summer. Information on the number of registrants was recently provided, and has increased five fold, from 8 to 40. Furniture needs to be reserved as soon as possible to meet their accommodation requirements.  All About Furniture has been used in the past and has been competitive. Housing will work to obtain information earlier in the year in 2018 to competitively bid, should the need arise.	Gerald Tilson, Housing; approved by Kenneth Doherty
P0811803	Bloomberg Finance LP	General Fund Accounts, School of Business Administration	\$51,360.00	Financial Data Services provided by Bloomberg for the School of Business. This is required for students to acquire knowledge related to stock market trading and finance. Bloomberg offers real-time financial data which students will need for analysis of stock market. Bloomberg has been providing this service to the School of Business since 2015. Previous PO: P0724374	Robert Forsythe, Dean of School of Business; approved by Kenneth Doherty



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P0786771	N.A.R. Contracting Services Inc	Designated Fund Accounts, Housing Department	45,000.00	Contract PO for Wall repair and painting throughout housing buildings. This will cover a large quantity of common area repairs in hallways, lounges etc. Previous Bid Waiver signed by G Tilson 1/5/17 indicates building is to be taken over by 3rd party, Corvias Management where WSU has to finish out painting, pressure washing, plastering, minor ceiling repairs, and minor carpentry work before 3rd party transfer of property later in 2017. NAR has been a preferred contractor of the Housing department.	Gerald Tilson, Housing; approved by Kenneth Doherty
			<b>7</b>	<b>\$333,719.25</b>	
<b>Total</b>			<b>21</b>	<b>\$1,790,651.64</b>	