

SUBMITTED BY: STEPHEN M. LANIER, PH.D., VICE PRESIDENT FOR RESEARCH

**UNIVERSITY CONTRACTED SERVICES TO A COMPANY WHICH IS
LED BY A WAYNE STATE UNIVERSITY EMPLOYEE**

RECOMMENDATION

The Administration recommends that the Board of Governors authorize the President or his designee to enter into a contracted service agreement for laboratory services to Health Centers Detroit Foundation, Inc., a 501-C3 based in Detroit to assist the medically underserved. The contract will oversee the Health Systems Change for Tobacco Dependence Treatment and Lung Cancer Screening Project.

BACKGROUND

Health Centers Detroit Foundation, Inc., a 501-C3 based in Detroit that began in 1998, operates as a Federally Qualified Health Center that serves the people of Detroit. The Foundation is led by Herbert Smitherman, Jr., M.D., M.P.H., president and CEO. Dr. Smitherman is vice dean of Diversity and Community Affairs and associate professor of Internal Medicine at Wayne State University's School of Medicine. The project, Lung Cancer Screening & Tobacco Cessation was funded by a \$110,000 contract to Wayne State University's Dr. Michele Cote, associate professor of Oncology in the School of Medicine, from the Michigan Department of Health & Human Services.

A contracted service agreement to the Health Centers Detroit Foundation will be established to identify primary care clinics to collaborate with to examine their current practices around screening for lifetime tobacco use, and referrals to treatment and/or lung cancer screening. It also aims to educate health care providers and staff on guidelines for tobacco cessation/lung cancer screening, and modify, as necessary, clinic protocols to enhance screening for tobacco use/lung cancer screening. Dr. Cote will collaborate with Ralph E. Williams, II, M.D., a physician at the Health Centers Detroit Foundation.

Michigan Conflict of Interest law requires specific sunshine procedures in order for a University employee, or a company owned by a University employee, to contract directly or indirectly with the University:

- (A) The employee must disclose any pecuniary interest in the contract to the Board and the disclosure must be made a matter of record in the Board's proceedings.
- (B) The contract must be approved by a vote of not less than two-thirds of the full membership of the Board in open session.

- (C) The Board's minutes must report:
- (i) The name of each party involved in the contract.
 - (ii) The terms of the contract, including duration, financial consideration between the parties, facilities or services of the public entity included in the contract, and the nature and degree of assignment of employees of the public entity for fulfillment of the contract.
 - (iii) The nature of any pecuniary interest.

If the Board approves this Recommendation, the minutes will report as follows:

The Board of Governors authorized the President, or his designee, to enter into a contracted service agreement to provide up to \$6,000 to Health Centers Detroit Foundation, Inc.

- (i) The parties involved in the contracted service agreement are Wayne State University and Health Centers Detroit Foundation, Inc.
- (ii) The contracted service agreement will provide:
 - (a) Scope: Services related to the grant from the Michigan Department of Health and Human Services will assist with the Health Systems Change for Tobacco Dependence Treatment and Lung Cancer Screening Project, grant number E20192651-00, led by Dr. Michele Cote, associate professor of Oncology at Wayne State University. A contracted service agreement to the Health Centers Detroit Foundation will be established to identify primary care clinics to collaborate with to examine their current practices around screening for lifetime tobacco use, and referrals to treatment and/or lung cancer screening. It also aims to educate health care providers and staff on guidelines for tobacco cessation/lung cancer screening, and modify, as necessary, clinic protocols to enhance screening for tobacco use/lung cancer screening. Dr. Cote will collaborate with Ralph E. Williams, II, M.D., a physician at the Health Centers Detroit Foundation.
 - (b) Duration: The contracted services agreement will have an initial term of twelve months.

(c) Financial Consideration: The amount of the contracted service agreement will not exceed \$6,000 .

(d) University Facilities to be utilized: No Wayne State University facilities will be utilized for this project.

(e) Employees assigned to the Services: Dr. Michele Cote (PI).

The potential pecuniary interest is based on Dr. Herbert Smitherman's position as President and CEO of Health Centers Detroit Foundation, Inc. Because of his position, he could have the potential to financially benefit from the success of the project.