

SUBMITTED BY: Keith E. Whitfield, Ph.D.
Provost and Senior Vice President for Academic Affairs

UNIVERSITY CONTRACT FOR ART APPRAISAL
FROM CARINA VILLINGER ART ADVISORY AND APPRAISAL
SERVICE, LLC

RECOMMENDATION A COMPANY OWNED BY A FAMILY MEMBER OF UNIVERSITY EMPLOYEE

The Administration recommends that the Board of Governors authorize the President or his designee to enter into a contract for art appraisal services with Carina Villinger Art Advisory and Appraisal Service, LLC. The contract will provide for services related to the appraisal of the Tiffany Glass windows in the Beecher House, Art Stain Glass windows in the Tierney House and St. Andrews.

BACKGROUND

The firm of Carina Villinger Art Advisory and Appraisal Service, LLC was recommended to the Wayne State University Risk Management Division by its insurance company Huntington Block, the premier company for fine arts. There are no other art appraisers in the region that have such respected credentials of Ms. Villinger, who was the Senior Vice President of Design at Christie's New York, for over thirteen years. Carina Villinger is married to Dean and Professor of Law, Richard Bierschback.

Michigan Conflict of Interest law requires specific sunshine procedures in order for a University employee, or a company owned by a University employee, to contract directly or indirectly with the University:

- (A) The employee must disclose any pecuniary interest in the contract to the Board and the disclosure must be made a matter of record in the Board's proceedings.
- (B) The contract must be approved by a vote of not less than two-thirds of the full membership of the Board in open session.
- (C) The Board's minutes must report:
 - (i) The name of each party involved in the contract.
 - (ii) The terms of the contract, including duration, financial consideration between the parties, facilities or services of the public entity included in the contract, and the nature and degree of assignment of employees of the public entity for fulfillment of the contract.
 - (iii) The nature of any pecuniary interest.

If the Board approves this Recommendation, the minutes will report as follows:

The Board of Governors authorized the President, or his designee, to enter into an agreement to provide up to NTE \$3,375.00 in service for an art appraisal with Carina Villinger Art Advisory and Appraisal Services LLC.

(i) The parties involved in the contract are Wayne State University and Carina Villinger Art Advisory and Appraisal Service LLC.

(ii) The contract will provide:

(a) Scope:

Quote for Insurance Appraisal at Retail Replacement Values for Windows in Tierney House and St. Andrews Hall:

1. Visit 1.5.-2 hours
- 2 Document preparation and cataloguing: 1.5 hours
3. Establishing values: 2.5 -3.5 hours
4. Editing and printing: 1 hour

Total: 6.5 - 8 hours max

Total quote: \$1,650 - 2,000

Quote for Loss/Damage Appraisal and Retail Replacement Value for Tiffany Window at the Beecher House:

1. Visit - (already taken care of above)
2. Document preparation and cataloguing: 1.5 Hours
3. Establishing Values and Loss, including write up of loss: 2.5-3.5 hours

Total: 4.5 - 5.5 hours

Total quote: \$1,125 - \$1,375

(c) Duration: The contract will be for less than twelve months.

(d) Financial Consideration: The amount of the contract will not exceed \$3,375.00

(e) University Facilities to be utilized: The Beecher House, Tierney House and St. Andrews at Wayne State University.

(f) Employees Assigned to the Services Grace Serra, University Art Collection Curator/Coordinator.